

Minutes of the Co-DDC meeting held on 20/02/2026 in the conference hall of O/o the CDC, Titabor

Subject	Co-District Development Committee meeting for the month of February, 2026 under Titabor Co-District
Date & Time	11 AM, 20/02/2026
Venue	Conference Hall, O/o the CDC, Titabor
Participants	Annexure- 1.1

The meeting was chaired by Smti. Bipanchi Dutta, ACS, Co-District Commissioner, Titabor. The Chair greeted and welcomed all the members of the Co-District Development Committee, Titabor and initiated the discussion.

After threadbare discussion, the following instructions and decisions were arrived at:

Name of Department	Issue discussed and action taken	Action to be taken by
1. Agriculture	<ol style="list-style-type: none"> It was noted that a total of 8,411 FR were achieved against the target of 12,641, representing an achievement rate of 66.53% The house deliberated on the paddy procurement under the Titabor Co-District. It was noted that 1,334.92 MT of paddy had been procured against the target of 3,000 MT. In this regard, the Chairperson requested the concerned department to convene a meeting with the millers, in coordination with the FPD&CA Department, Titabor, to address the issues pertaining to the procurement process. 	1. SDAO, Titabor.
2. PWRD	<ol style="list-style-type: none"> The Chairperson reviewed the progress of ongoing construction and repair activities undertaken by the department under schemes such as Mukhya Mantrir Paki Path Nirman Achani, Mukhya Mantrir Nagariya Paki Path Nirman Achani, Mukhya Mantrir Unnoto Paki Path Nirman Achani, and Asom Mala 2.0. 	1. AEE, PWRD, Titabor.
3. PWD (B)	<ol style="list-style-type: none"> The house discussed the progress of the Sericulture College, Titabor, including the status of civil works, electrical works, and its overall readiness for inauguration. The APDCL department was requested to extend necessary assistance in completing the electrification work. It was further emphasized that landscape development and procurement of furniture should be carried out as per 	<ol style="list-style-type: none"> Smti. Dibangana Mohan, ACS, AC, Titabor AEE, PWD (B), Titabor. BEEO, Titabor

	<p>requirement. In this regard, Smti. Dibangana Mohan, ACS, Assistant Commissioner, Titabor, is requested to visit the construction site and inspect the overall progress of the college.</p> <ol style="list-style-type: none"> The house discussed the proposed inauguration of the Tea Garden Schools at Mejenga and Tuklai. In this regard, the BEEO, Titabor, is requested to enquire into the status of appointment of teachers and the Principal for the said institutions. The Chairperson advised the concerned department to undertake dismantling works at Mahimabari High School, Titabor, preferably after obtaining due approval from the Election Department, Jorhat, as required. A discussion was held regarding the inauguration readiness of the Jagannath Community and Skill Centres, with a review of the current status of civil works and electrification. 	
4. Veterinary	<ol style="list-style-type: none"> The SDVO, Titabor presented a comprehensive overview on number of treatment, deworming, castration, A.I. cow and goats, calf births, FMD vaccination, as well as milk production in the registered dairy cooperative societies. 	<ol style="list-style-type: none"> SDVO, Titabor.
5. Titabor Municipal Board.	<ol style="list-style-type: none"> No specific Discussion. 	
6. Health	<ol style="list-style-type: none"> The Chairperson reviewed the status of ANC registrations, institutional deliveries, caesarean sections, immunization coverage, Maternal Mortality Ratio (MMR), Infant Mortality Rate (IMR), and overall vaccination progress. A discussion was held regarding the conduct of health check-ups in the Satras, as deliberated in the earlier Co-DDC meeting. A discussion was held regarding the conduct of a village-to-village health awareness drive by the Health Department. In order to prevent the spread of 	<ol style="list-style-type: none"> SDM&HO, Titabor Superintendent, Titabor SDCH. DSE, Titabor.

	contagious diseases, and as requested by the DSE, Titabor, the Health Department is requested to conduct health check-ups and medical examinations of wine shop owners and salespersons, in proper coordination with the Excise Department.	
7. Education	<ol style="list-style-type: none"> 1. A discussion was held regarding the ongoing HSLC and HS examinations. 2. BEEO, Titabor, is requested to enquire into the status of appointment of teachers and the Principal for the Tea Garden Schools at Mejenga and Tuklai. 	1. BEEO, Titabor
8. Excise	<ol style="list-style-type: none"> 1. The Department has submitted a comprehensive report detailing the revenue and VAT collected, the lifting and consumption of IMFL, beer, and country spirit, as well as information regarding raids conducted and naka checking activities. 2. The DSE, Excise, Titabor requested the Health Department, Titabor to conduct health check-ups and medical examinations of wine shop owners and salespersons. 	1. DSE, Excise Dept., Titabor.
9. PHED	<ol style="list-style-type: none"> 1. The tariff collection figures were discussed during the meeting. 2. The Chairperson requested the department to submit the list of CMSC to the office of the undersigned. 	1. AEE, PHED, Titabor.
10. APDCL	<ol style="list-style-type: none"> 1. The SDE, APDCL, Titabor is requested to extend necessary assistance in completing the electrification work in the Sericulture College, Titabor. 	1. SDE, APDCL, Titabor.
11. Fishery	<ol style="list-style-type: none"> 1. No specific Discussion. 	
12. Handloom & Textile	<ol style="list-style-type: none"> 1. No specific Discussion. 	
13. PNRD	<ol style="list-style-type: none"> 1. The Chairperson reviewed the PMAY-G reports, GP-wise MGNREGA reports, and persondays generation including those from tea garden areas, along with the reports on model Anganwadi Centres, Asom Darshan, and the status of MLAAD. 2. A discussion was held regarding the readiness of the Model Anganwadi Centres for inauguration. 	1. BDO, Titabor.
14. Social Welfare	<ol style="list-style-type: none"> 1. A discussion was held regarding the Model Anganwadi Centres that are ready 	

	for inauguration.	
15. ARCS	1. No specific Discussion.	
16. Sericulture	1. The Department apprised the House of the ongoing training programmes being conducted under the Department.	
17. Irrigation	1. No specific Discussion.	
18. Labour Welfare	1. No specific Discussion.	
19. DICC	1. A discussion was held regarding the distribution of cheques under the CMAAA 2.0 scheme.	
20. Water Resource	1. No specific Discussion.	
21. Soil Conservation	1. No specific Discussion.	

The meeting concluded with a vote of thanks to the Chair.

MemoNo.TND-49/6/2024-T&D-CD(TIT)
Copy to:

Co-District Commissioner
Titabor Co-District
Dated: 10-03-2026

1. The District Commissioner, Jorhat for favour of kind information.
2. The Circle Officer, Titabor for kind information and necessary action.
3. All the Assistant Commissioner, Titabor for kind information and necessary action.
4. All Head of Department, Titabor Co-District for information and necessary action.
5. The Junior Development Officer, T & D Branch, Titabor for information and necessary action.

(e-signed)
Co-District Commissioner
Titabor Co-District