

Minutes of the Co-DDC meeting held on 25/03/2025 at the conference hall of O/o the CDC, Titabor

Subject	Co-District Development Committee meeting for the month of March, 2025 under Titabor Co-District
Date & Time	11 AM, 25/03/2025
Venue	Conference Hall, O/o the CDC, Titabor
Participants	Annexure- 1.1

-

The meeting was chaired by Smti. Bipanchi Dutta, ACS, Co-District Commissioner, Titabor. The Chair greeted and welcomed all the members of the Co-District Development Committee, Titabor and initiated the discussion.

After threadbare discussion, the following instructions and decisions were arrived at:

Name of Department	Issue discussed and action taken	Action to be taken by
1. Excise Department	<ul style="list-style-type: none"> The Department reported on details of excise raids, quantities of illicit liquor seized, action taken against individuals involved in illicit liquor production, review of measures implemented to curb the production, sale, and distribution of illicit liquor, highlights of enhanced surveillance in known hotspots for illicit liquor activity and source tracking of raw materials used in illegal liquor production. Presentation of the revenue collection figures for the reporting period. The Chair requested to increase the number of raids conducted, specially in the tea garden areas during the next reporting period. 	<ol style="list-style-type: none"> DSE, Titabor Concerned Excise Inspector.
2. Agriculture Department	<ul style="list-style-type: none"> The Chair reviewed the current status of farmer registration. It was noted that 5470 farmers have been registered to date, representing 50.24 % of the target. Discussions focused on strategies to accelerate registration, particularly in pockets with low registration. The Chair requested the Department to review pending applications and resolve issues hindering registration. The Chair reviewed the progress of paddy procurement for the current 	<ol style="list-style-type: none"> SDAO, Titabor. Concerned ADO's Titabor.

	<p>season. 2025 metric tons of paddy have been procured so far. The Chair requested to address logistical bottlenecks to streamline the procurement process</p> <ul style="list-style-type: none"> The Chair discussed the planning and execution of awareness camps on Palm Oil. The objective of the camps is to educate farmers about the benefits of palm oil cultivation. 	
3. PNRD	<ul style="list-style-type: none"> The Chair reviewed the current status of construction of Model Anganwadi Centers, including the number of centers completed, those under construction, allocation of funds for the project and monitoring how those funds are being utilized and also discussing the coordination between the PNRD department and other relevant departments, such as the ICDS to ensure the smooth implementation of the project. The House discussed on status of PMAY-G households which includes tracking the number of sanctioned houses versus completed houses, land issues and the necessary measures taken by the department. The Chair reviewed percentage of person-days generated against the set targets and requested to improve the percentage in tea garden areas as the target achievement is low. PNRD department to liaise with Irrigation Department & Water Resource Department regarding inspect the Amrit Sorovers , Evaluating the water storage capacity of the ponds and their current water levels for multidimensional use of the Amrit Sorovers. 	<p>1.BDO, Titabor & Jorhat Dev. Block. 2.AEE, Irrigation Tiitabor. 3.AEE, Water Resource, Titabor.</p>
4. PHED	<ul style="list-style-type: none"> The AEE, PHE PWRD provided an overview of the current status of various projects under the PHED, Titabor. 	<p>1. AEE, PHED, Tiitabor.</p>

	<ul style="list-style-type: none"> The Chair requested the department to test waters of various areas of Titabor Co-District on a regular basis. 	
5. PWRD	<ul style="list-style-type: none"> The AEE, PWRD provided an overview of the current status of various road projects under the PWRD, Titabor. While acknowledging progress on some fronts, concerns were raised regarding delays in several projects, impacting the overall infrastructure development timeline. The Chair requested the AEE, PWRD, Titabor to follow up progress of all the projects and report to the undersigned. 	1.AEE,PHED,Tiitabor. 2. All concerned AEs & JEs, PHED, Titabor
6. ASRLM	<ul style="list-style-type: none"> The Chair took the status of Mukhyamantri Mahila Udyamita Abhiyan (MMUA) 	
7. APDCL	<ul style="list-style-type: none"> No specific discussion. 	
8. Forest	<ul style="list-style-type: none"> No specific discussion. 	
9. FPD & CA	<ul style="list-style-type: none"> The Chair requested the Department to schedule a meeting regarding paddy procurement and requested to ensure submission of retina scanner report to the office of the undersigned. 	1.Superintendent, FPD & CA, Titabor
10. Education	<ul style="list-style-type: none"> No specific discussion. 	
11. Soil Conservation	<ul style="list-style-type: none"> The house discussed about erosion and deposition activity of Bekajan river. 	
12. Social Welfare	<ul style="list-style-type: none"> The Chair requested 	
13. Handloom & Textile	<ul style="list-style-type: none"> No specific discussion. 	
14. Irrigation	<ul style="list-style-type: none"> No specific discussion. 	
15. Sericulture	<ul style="list-style-type: none"> No specific discussion. 	
16. ARCS	<ul style="list-style-type: none"> The ARCS, Titabor to report the undersigned with all the necessary data regarding the department pertaining to Titabor Co-District. 	1. ARCS
17. Labour	<ul style="list-style-type: none"> The Chair appreciated the Labour Inspector for successful rescue of child labour in Melamati area and requested to continue the drive. 	1.Labour Inspector, Titabor
18. Fishery	<ul style="list-style-type: none"> No specific discussion. 	
19. PWD (B &	<ul style="list-style-type: none"> The Chair targeted the department 	1. AEE, PWD(B &

NH)	<p>to finish construction works of ITI, Titabor within April, 2025.</p> <ul style="list-style-type: none"> • The Chair reviewed progress of construction works of Sericulture College, Titabor and requested the Department to follow up the progress and also requested to submit estimates for public library, Titabor at the earliest. • The Chair requested the department to revisit the Jagannath Community Hall sites and resolve the issue. The Labour Inspector, Titabor is requested to assist the department in the field and submit an action taken report to office of the undersigned. 	NH), Titabor & concerned JE, PWD(B & NH), Titabor
20. Veterinary	<ul style="list-style-type: none"> • No specific discussion. 	

The meeting ended with vote of thanks from the Chair.

Co-District Commissioner
Titabor Co-District

MemoNo.TND-49/6/2024-T&D-CD(TIT)

Copy to:

1. The District Commissioner, Jorhat for favour of kind information.
2. The Circle Officer, Titabor for kind information and necessary action.
3. All the Assistant Commissioner, Titabor for kind information and necessary action.
4. All Head of Department, Titabor Co-District for information and necessary action.
5. The Junior Development Officer, T & D Branch, Titabor for information and necessary action.

(e-signed)
Co-District Commissioner
Titabor Co-District