



GOVT. OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER ::::: JORHAT
(DISTRICT DISASTER MANAGEMENT AUTHORITY)

 ECF No:- 139706 / DM-20/12/2025-R&R-JRT

TENDER NOTICE

Sealed tender affixing court fee stamp of Rs. 8.25 (Rupees Eight and Twenty five paisa) only is invited from the intending Firm/ Suppliers of Jorhat district for supply of "**School in a Box/ CFS kit**" for relief camp as per Govt. letter no ECF No 484373/135 dated 28-06-2024 I/609055/2024. The tender will be received by the office of the undersigned from the date of this notice till **10/04/2025** up to **11 A.M.** and will be opened on the same day at 11.30 AM by the committee chaired by ADC cum CEO, DDMA. The intending trader(s) or their representative(s) should be present at the time of opening of the tender.

Submit the tender along with all the documents as stated in the terms & condition:

SI. No	Item Name (Children's Age Group)	Specification	Rate
1	Sun/Tree puzzle (wooden, Non-Toxic) (3-8 Years)	Best Quality	Per pkt
2	Fruits/caterpillar puzzle (wooden, Non-Toxic) (3-8 Years)	Best Quality	Per pkt
3	Animals Mini Flash Cards (laminated) (3-8 Years)	Best Quality	Per pkt
4	Fruits/Vegetable Mini Flash Cards (laminated) (3-8 Years)	Best Quality	Per pkt
5	Transport Mini Flash Cards (laminated) (3-8 Years)	Best Quality	Per pkt
6	Shapes Beads with Pattern Cards (3-8 Years)	Best Quality	Per pkt
7	Tortoise & Hare Story (3-8 Years)	Best Quality	Per piece
8	Stack - A - Ring (Big)- Net Packing (3-8 Years)	Best Quality	Per pkt
9	Math mat (10*10) (3-8 Years)	Best Quality	Per piece
10	Rubber Ball (3-8 Years)	Best Quality	Per piece
11	Toy Animal Set (3-8 Years)	Best Quality	Per pkt
12	Build to Play 80 Parts PVC Bag (wooden, nontoxic) (3-8 Years)	Best Quality	Per pkt
13	Glove Puppet (3-8 Years)	Best Quality	Per piece
14	Puzzle Mat (N) Snake and Ladder Mat (All Age Groups)	Best Quality	Per piece
15	Modelling clay 200 GM (3-8 Years)	Best Quality	Per pkt
16	Skipping Rope (9-14 Years) ((3-8 Years)	Best Quality	Per piece
17	Box Colored Chalks (3-8 Years)	Best Quality	Per pkt
18	Doctor Sets for pretend play (3-8 Years)	Best Quality	Per pkt
19	Kitchen set for pretend play (3-8 Years)	Best Quality	Per pkt
20	Shapes (Different Colors) (3-8 Years)	Best Quality	Per pkt
21	Board Game for children (All age groups)	Best Quality	Per pkt
22	Whistle (All age groups)	Best Quality	Per piece
23	Tambourine (All Age Groups)	Best Quality	Per piece

24	Glue (9-14 Years)	Best Quality	Per piece
25	Stapler and stapler pin box (9-14 Years)	Best Quality	Per piece
26	Ruler (9-14 Years)	Best Quality	Per piece
27	Erasers(9-14 Years)	Best Quality	Per piece
28	Pencil(9-14 Years)	Best Quality	Per piece
29	Color paper(9-14 Years)	Best Quality	Per piece
30	Sharpers(9-14 Years)	Best Quality	Per piece
31	Scissor(9-14 Years)	Best Quality	Per piece
32	Ball Pen(9-14 Years)	Best Quality	Per piece
33	Adhesive tape(9-14 Years)	Best Quality	Per piece
34	Long notebook (100 pages)(9-14 Years)	Best Quality	Per piece
35	Black Board cloth(9-14 Years)	Best Quality	Per piece
36	Black Board Paint and Brush(9-14 Years)	Best Quality	Per piece
37	Short notebook (50 pages)(9-14 Years)	Best Quality	Per piece
38	White chalk (Pkts)(9-14 Years)	Best Quality	Per pkt
39	Crayon oil paster color sets (14 color Crayons)(9-14 Years)	Best Quality	Per pkt
40	Rope (3 Nos.)(9-14 Years)	Best Quality	Per piece
41	Binder Clips pack of (50)(9-14 Years)	Best Quality	Per pkt
42	A4 sheet (bundle of 500 pages)(9-14 Years)	Best Quality	Per pkt
43	Duster(9-14 Years)	Best Quality	Per piece
44	Football(9-14 Years)	Best Quality	Per piece
45	Storage Bag for the CFS kit (with ASDMA logo)(For Anganwadi Workers and Teachers)	Best Quality	Per piece
46	Attendance Sheets/register (1) (For Anganwadi Workers and Teachers)	Best Quality	Per pkt
47	Curtain Sets (to separate Breastfeeding Corners) (For lactating mothers)	Best Quality	Per piece
48	Story books in local language (For children from all age groups)	Best Quality	Per piece
49	Picture Books (in local language) (For children from all age groups)	Best Quality	Per piece
50	Ring ball / Frisbee (All age group)	Best Quality	Per piece
51	Flip charts (9-14 years / Educators)	Best Quality	Per piece
52	Marker pens (9-14 years / Educators)	Best Quality	Per piece
53	Dominoes / memory card game set (All age group)	Best Quality	Per pkt
54	Stand Fan (16" / 18")	Good Quality	Per piece
55	Emergency Rechargeable LED Light (12/15 watt)	Good Quality reputed Indian brand	Per piece
56	ABC type Fire-Extinguisher (4 kg)	Good Quality	Per piece
57	Floor mat (4 ft x 6 ft)	Good Quality	Per piece

Terms & Conditions:

1. The Firms should be registered and having valid Municipality Trade License.
2. Tenderer must deliver the goods as and when required at the specified sites and quality as well as quantity should be maintained.
3. The Tenderer will have to quote their rates against each item both figures and words.
4. No ground like Worker Strike / Shortage of material in the market etc. and any other

ground for failure of supply the material will be considered

5. Payment will be made as and when fund is received from Govt.
6. The Tenderer must submit the self attested the Photostat copy of GST Registration Certificate/PAN card/ Trade License from MB/TC and Bank A/c details etc along with a filed/submitted copy of GSTR 3B/GSTR-1 for the month of Feb, 2025.
7. Professional Tax payment update challan to be submitted by the Tenderer.
8. Rate should be inclusive of all taxes.
9. The Tenderer must have Go-down facility and the Tenderer should have the competency to supply sufficient quantity of items whenever required. (For Tarpaulin minimum 100 pieces whenever required)
10. Preference will be given to experience vendors in respect of supply of same items.
11. The Rate of above listed items will be reviewed by officials of quotation opening committee keeping in pace with fluctuations of listed items in source of procurement.
12. The District Commissioner has right to accept or reject any or all of the bids & cancel the tender process, issue another tender for identical/similar goods.
13. The Committee will fix the rates of the G.R items and decision of the committee is final.
14. Copy of Assam Trade Article License to be enclosed.
15. Experience in similar works will get preference.
16. The Tenderer should submit a Declaration/Agreement for providing listed items as per lowest (L1) rate & good quality as and when required.
16. Decision of the Tender committee and DDMA is final.

District Commissioner
Jorhat

Memo No. No.E. 139706 / DM-20/12/2025-R&R-JRT

Copy for favour of information to :-

1. The Principal Secretary to the Govt of Assam, Rev & D.M Deptt, Dispur, Guwahati.
2. The CDC, Titabar Co-District.
3. The Circle Officer (All),Jorhat
4. DIPRO, Jorhat for information and he is directed to do the needful to publish the notice in local daily newspapers.
5. DIO, NIC, Jorhat he is directed to upload the notice in the official website of District Commissioner, Jorhat.
6. Notice Board / Office File.

(e-Signed)
District Commissioner
Jorhat