



GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER, JORHAT DISTRICT: JORHAT
NAZARAT BRANCH

No. JRN.6/2022/1

Dated Jorhat, the, 8th June '2022

QUOTATION NOTICE

Sealed quotations affixing Court Fee stamp of Rs. 8.25 (Rupees Eight & Paise Twenty Five) only are hereby invited from the intending reputed registered firms located within Jorhat District for fixing the rate of stationery/essential official/electrical articles to supply at the Deputy Commissioner's Establishment, Jorhat for the financial year 2022-2023 and will be received in the office chamber of Addl. Deputy Commissioner and Nazarat Officer, Jorhat from 09/06/2022 to 23/06/2022 up to 3-00 P.M. and will be opened at 4-00 p.m. on the same date and place.

The quotationers or their authorised representatives may remain present at the time of opening the quotations. The quotations must fulfil the following terms and conditions.

- 1) Quotations must be clear and should be completed in all respects.
- 2) The rates should clearly be quoted both in figures and words against each item according to their varieties. Company price list should be furnished, if Company price rates are quoted.
- 3) Quoted rate should be inclusive of all taxes
- 4) Quoted rate should not be more than MRP.
- 5) GST should be shown separately by mentioning rate of taxes.
- 6) Quotationers should submit GST registration certificate, Bakijai Clearance Certificate.
- 7) The Firm must be a registered one under Registrar of Firms, Govt. of Assam.
- 8) The Firm should have the trade license issued by Jorhat Municipality /Town Committee/Gram Panchayat etc.
- 9) The undersigned is not bound to accept the lowest rates in a quotation and reserves the right to accept or reject any or all the quotations without assigning any reason thereof.
- 10) List of articles (Annexure -A & B) may be collected from the Nazarat Branch, D.C's office, Jorhat during office hours.

Deputy Commissioner,
Jorhat

Memo No. JRN.6/2022/1-A

Dated Jorhat, the, 8th June '2022

Copy to:-

- 1) The Addl. Deputy Commissioner (All), Jorhat.
- 2) The Nazarat Officer & Addl. Deputy Commissioner, Jorhat.
- 3) The DIO, NIC, Jorhat. He is requested to make arrangement for publish the notice in local daily news papers.
- 4) The D.I. & P.R.O., Jorhat. He is requested to make arrangement for publish the notice in Local Daily News Paper accordingly.
- 5) All concerned old firms for information and necessary action.
- 6) Court Notice Board, Jorhat.

Deputy Commissioner,
Jorhat