



GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER:.....JORHAT
(Disaster Management Branch)



No.E 106458 DM-13/17/2024-R&R-JRT

QUOTATION NOTICE

Sealed quotation affixing court fee stamp of Rs. 8.25 (Rupees Eight and Twenty five paisa) only is invited from the intending Firm/Suppliers/Wholesaler/ Mills of Jorhat district for supply of following materials/food stuff/cattle feed to be used as G.R. to the flood affected people during 2024-25. The quotation will be received by the office of the undersigned from 27/02/2024 to 11/03/2024 up to 2 PM and will be opened on 11/03/2024 at 3.00 PM by the committee chaired by ADC (DM). The intending trader or their representative should be present at the time of opening of the said quotation.

Submit the Quotation as the format given below.

SL No.	Category	Items	Specification	Rate
1.	Food Stuff	Rice	Superfine	Per quintal
2.		Mosur Dal (Medium)	Good quality	Per quintal
3.		Arahar Dal	-do-	Per quintal
4.		Salt (Pkt)	Iodized	Per quintal
5.		M. Oil	Good quality	Per ltr
6.		Chira	-do-	Per quintal
7.		Gur	do	Per quintal
8.		Potato	-do-	Per quintal
9.		Biscuit (200gm/100 gm)		Per Pkt
10.		Bread		Per Pkt
11.	Baby Food	Milk Powder	Appropriate to the age group of 6 months to 3 years of reputed brand	Per Pkt/Kg
12.		Ready to eat food (Micro Nutrient Fortified Food)	For 6 months to 3 years age group of reputed brand	Per Pkt/Kg
13.	Cattle Feed	Wheat Bran	Good quality/Standard	Per Quintal
14.		Rice Bran	Good quality	Per quintal
15.		Toilet Soap(Small)	Good quality	Per Piece
16.		Hand Wash(500 ml)	Good quality	Per Piece
17.		Hand Wash(250 ml)/100ml)	Good quality	Per Piece
18.		Sanitizer(500 ml)	Good quality	Per Piece
19.		Sanitizer(200 ml/100ml)	Good quality	Per Piece
20.		Sanitary Pad (7/8 Pieces)	Good quality	Per Pkt
21.		Mask(Surgical)	Good quality	Per 100 Piece
22.		Mask(Triple Layer)	Good quality	Per 100 Piece
23.		Mask(N 95)	Good quality	Per Piece
24.		Mug (1 Ltrs)	Good quality	Per Piece



25	Other Items	Bucket (13 ltr/16 ltr)	Good quality	Per Piece	
26		Dustbin (Big)	Good quality	Per Piece	
27		Dustbin (Medium)	Good quality	Per Piece	
28		Phenyl	Good quality	(1 Ltrs/5 Ltrs Jar)	
29		Disposable Glass/Plate	Good quality	Per 100 Pieces	
30		Mosquito Coil	Good quality	Per Pkt	
31		Mosquito Net (Single/Medium/Double)	Good quality	Per Piece	
32		Candle	Good quality	Per Pkt of 6 pieces	
33		Tarpaulin	Size- 12*15, 18*24, 24*30 Sq Ft (Good quality)	Per Piece	
34		Polythine	Good quality	Per sq ft	
35	Other Items	Empty Cement Bag	Good quality	Per 100 Pieces	
36		Mineral Water		5 Ltr and 10 Ltr	
37		Detergent Powder		90 gm	
38		Bleaching Powder		Per 250gm	
39		Torch Light with Batteries	Good Quality	Per piece	
40		LED Bulb (9/15/18/30 Watt)	Good Quality	Per piece	
41		Plastic bucket	Good Quality	Per Piece	
42		Stationeries	Paper (A4 Size)	Good Quality	Per pkt
43			Paper (FS)	Good Quality	Per pkt
44			Cartridge (88A/78A)	Original	Per piece
45	Xerox Tonner (Konica Minolta)		Original	Per Piece	

Terms & Conditions:

1. The Firms should be registered and having Municipality Trade License etc .
2. Quotationer must deliver the goods as and when required at the specified sites and quality as well as quantity should be maintained.
3. The Quotationer will have to quote their rates against each item both figures and words.
4. No ground like Worker Strike / Shortage of material in the market etc. and any other ground for failure of supply the material will be considered
5. Payment will be made as and when fund is received from Govt.
6. The Quotationer must submit the self attested the Photostat copy of GST Registration Certificate/PAN card/ Trade License from MB/TC and Bank A/c details etc along with a filed/submitted copy of GSTR 3B/GSTR-1 for the month of Feb, 2024
7. Professional Tax payment update challan to be submitted by the Tenderer
8. Rate should be inclusive of all taxes.
9. The Quotationer must have Godown facility and the Quotationer should the competency to supply sufficient quantity of items whenever required. (For Tarpaulin minimum 1000 pieces whenever required)
10. Preference will be given to experience vendors in respect of supply of GR items.
11. The Rate of GR Materials will be reviewed by officials of quotation opening committee keeping in pace with fluctuations of essential commodities in source of procurement
12. The Deputy Commissioner has the right to accept or reject any or all quotation without assigning any reasons thereof.
13. The Committee will fix the rates of the G.R items and decision of the committee is final.
14. Copy of Assam Trade Article License to be enclosed.
15. Experience in similar works will get preference.
16. The decision of committee is final.

Signed by

Pulak Mahanta
District Commissioner

Date: 26-02-2024 17:42:47

Memo No.E 106458 DM-13/17/2024-R&R-JRT

Copy for favour of information to :-

1. The Principal Secretary to the Govt of Assam, Rev & D.M Deptt, Dispur, Guwahati -6 .
2. The ADC, I/c Titabar Sub-Division.
3. The Circle Officer (All)Jorhat
4. The Superintendent, FPD &CA, for information and necessary action.
5. DIPRO, Jorhat for information and she is directed to do the needful to publish the notice in local



daily newspapers.

6. DIO, NIC for information and he is directed to upload the notice in the official website of District Administration Jorhat.
7. The President /Secretary, Upper Assam Chambers of Commerce Jorhat .He is requested to submit the price list of above mentioned items on or before 11 /03/2024 to the ADC (DM) Jorhat positively.
8. Notice Board / Office File

(e-Signed)

District Commissioner
Jorhat