



GOVERNMENT OF ASSAM  
OFFICE OF THE DEPUTY COMMISSIONER :: JORHAT :: DISTRICT  
(DEVELOPMENT BRANCH)

No.JP 62/OSC/2019/

Dated Jorhat, the 3<sup>rd</sup> Nov. 2022

**NOTICE INVITING REQUEST FOR PROPOSALS (RFP)**

For management of One Stop Centre for women in Jorhat district, Assam.

The Ministry of Women and Child Development, Government of India has launched the scheme of One Stop Centres (OSC) for Women in distress. Proposal are invited from experienced and registered agencies (Trust, Societies, Firms, Companies etc.) to partner with the Government of Assam to manage One Stop Centre in the district of Jorhat, Assam.

One Stop Centres (OSCs) are intended to support women affected by violence. OSCs will be integrated with 181 Women Helpline and other existing help lines. One Stop Centres will be operated as per guidelines to achieve the desired results. Agencies willing to submit their proposal should fulfil the following minimum criteria.

- The agency (Society, Trust, Partnership, Company etc. ) should be locally registered under the relevant Act for a minimum period of 03 years. It should be compliant and financially secure, with turnover of at least Rs.5 lakhs in the previous 3 financial years.
- The agency shall have to submit the proof of payment of EMD of Rs. 15,000/- (Rupees Fifteen Thousand Only) in the form of crossed Demand Draft/Banker's Cheque/FDR/Bank Guarantee drawn in the favour of Deputy Commissioner, Jorhat, Assam from any Nationalised Bank/Scheduled Commercial Bank and payable at Jorhat.
- The Bidder should have to submit proof of payment of non-refundable Tender Fee of Rs. 2000/- (Rupees Two Thousand Only) in the form of crossed Demand Draft/Banker's Cheque/FDR/Bank Guarantee drawn in favour of Deputy Commissioner, Jorhat Assam from any Nationalized Bank/Scheduled Commercial Bank and payable at Jorhat.

Interested agencies are requested to submit their proposals, in the format described in the detailed RFP instructions, in the Drop Box only placed at the undersigned office on or before **21/11/2022 till 2 P.M** during office hours. The Bid documents may be collected from the office of the undersigned on or before **2.00 P.M till 19/11/2022**. The guidelines for implementation of the scheme of One Stop Centres can be downloaded from the website [www.wcd.nic.in](http://www.wcd.nic.in)

Deputy Commissioner  
Jorhat

Dated Jorhat, the 3<sup>rd</sup> Nov. 2022

Memo No. JP 62/OSC/2019/

Copy to:

- The District Social Welfare Officer, Jorhat for information and necessary action.
- The District Informatics Officer, NIC, Jorhat with a request to upload it in the District Govt. web portal and SPPP Portal.
- The DIPRO, Jorhat for information and necessary action.
- Notice Board

Deputy Commissioner  
Jorhat