

Minutes of the Co-DDC meeting held on 14/11/2025 in the Conference Hall of O/o the CDC, Titabor

Subject	Co-District Development Committee meeting for the month of November, 2025 under Titabor Co-District
Date & Time	11 AM, 14/11/2025
Venue	Conference Hall, O/o the CDC, Titabor
Participants	Annexure- 1.1

The meeting was chaired by Smti. Bipanchi Dutta, ACS, Co-District Commissioner, Titabor. The Chairman greeted and welcomed all the members of the Co-District Development Committee, Titabor and initiated the discussion.

After threadbare discussion, the following instructions and decisions were arrived at:

Name of Department	Issue discussed and action taken	Action to be taken by
1. Agriculture	1. During the review of the PM-KISAN scheme, it was noted that a total of 14,461 beneficiaries have received benefits under the programme. A total of 197 e-KYC cases and 47 ABPS (Aadhaar-Based Payment System) cases are pending for completion. Under the Farmer Registry, 7,267 farmers have been registered, achieving 72.53% coverage. Additionally, 42 KCC proposals have been submitted, out of which 39 loans have been sanctioned.	
2. PHED, Titabor	1. The discussion pertained to the status of monthly tariff collection across various water supply schemes, including those schemes where the collection has not reached 100 percent due to issues such as utility shifting. 2. The House deliberated on the issue of leakage in the Madhapur GP & Tengajan GP area. The Chairman requested PWRD and PHED, Titabor, to initiate the necessary repair works through appropriate inter-departmental coordination. 3. The AEE, PWRD, Titabor, apprised the House regarding the steps undertaken by the department to resolve the issue of pipe leakage in the Bamunbari, KB Road.	1. AEE, PHED, Titabor. 2. AEE, PWRD, Titabor.
	1. The Chairman reviewed the progress of ongoing construction and repair activities undertaken by the department under schemes such as Mukhya Mantrir Paki Path	1. AEE, PWRD Titabor. 2. AEE, PHED, Titabor.

3. PWRD	<p>Nirman Achani, Mukhya Mantrir Nagariya Paki Path Nirman Achani, Mukhya Mantrir Unnoto Paki Path Nirman Achani, and Asom Mala.</p> <ol style="list-style-type: none"> The Na Ali Road is targeted for completion by December 2025, and the Dhodar Ali Road is targeted for completion by March 2026. The Chairman requested PWRD and PHED, Titabor, to initiate the necessary repair works in the Madhapur GP & Tengajan GP area through appropriate inter-departmental coordination. 	
4. PWD (B)	<ol style="list-style-type: none"> The Chairman reviewed current status of establishment of College of Sericulture, Titabor. It is noted that overall 59% of progress has been reported by the department. The Chair reviewed the progress of infrastructure development of Titabor Town HS. The House discussed matters relating to the infrastructure development of Madhab Deb Seminary High School and concerning land issues. Deliberations were also held on the soil testing of the proposed construction site. The Chairman inquired the AEE, PWD (B), about the status of application for installation of transformer at Sericulture College and directed the AEE, PWD (B), Titabor, to coordinate with APDCL, Titabor in this regard. 	<ol style="list-style-type: none"> AEE,PWD(B), Titabor. SDE, APDCL, Titabor.
5. Health	<ol style="list-style-type: none"> The Chairman reviewed the status of ANC registration, institutional delivery status, C-Section status, immunization status, MMR, IMR, vaccination and requested the department to review the low performing pockets. The Chairman requested the Health Department to submit, the requirements for public toilets if any, to the office of the undersigned. 	<ol style="list-style-type: none"> SDM&HO, Titabor BPHC Superintendent, Titabor SDCH.
	<ol style="list-style-type: none"> Discussions were held on the Excise Department's revenue position and the VAT 	<ol style="list-style-type: none"> DSE, Titabor. Superintendent, Titabor SDCH.

6. Excise	<p>collected under Titabor Co-District. A Comparative Statement showing the lifting and consumption of IMFL, Beer, and Country Spirit for the period April 2025 to October 2025 in Titabor Co-District was also reviewed. Further, the month-wise Case Detection Report for Titabor Co-District, along with the Monthly Case Detection Report from Tea Gardens, was examined during the meeting.</p> <ol style="list-style-type: none"> The DSE, Titabor requested the Superintendent, Titabor SDCH to conduct regular health check-ups of registered liquor shop owners/salespersons in order to prevent the spread of contagious diseases. The House discussed preventive measures to curb the sale of Lali Gur, a raw material used in the production of illicit liquor. 	
7. Titabor Municipal Board	<ol style="list-style-type: none"> The Chairman requested the Executive Officer, Titabor Municipal Board, and the Sericulture Department regarding clearance of obstruction near shop set up by the sericulture department and monitoring of the sale of goods in the Titabor Sunday Market. 	<ol style="list-style-type: none"> EO, Titabor MB. Superintendent of Sericulture, Titabor.
8. Veterinary	<ol style="list-style-type: none"> The SDVO, Titabor presented a comprehensive overview on A.I. in cattle and goats, calf births, the awareness-cum-anti-rabies vaccination drive, FMD vaccination, as well as milk production in the registered dairy cooperative societies. 	
9. DICC	<ol style="list-style-type: none"> A discussion was held on various schemes, including PMEGP, PMFME, PM Vishwakarma, CMAAA 1.0, and CMAAA 2.0, along with a review of UDYAM registration data. 	
10. Soil Conservation	<ol style="list-style-type: none"> No specific discussion. 	
11.	<ol style="list-style-type: none"> Block Elementary Education Officer (BEEO), Titabor initiated the meeting with a briefing on the activities undertaken by the Education Department during October 2025, which included Early Childhood Care and Education (ECCE) training. 	<ol style="list-style-type: none"> BEEO, Titabor.

Education	<ol style="list-style-type: none"> There was a discussion on the infrastructure under the Education Department located near the CDC Office, Titabor, and its proper utilization. BEEO also proposed the detailment of officers from the line department for school inspection. 	
12. Sericulture	<ol style="list-style-type: none"> The Chair reviewed the production of eri cut cocoons, muga raw silk, and mulberry raw silk, along with the silkworm rearing and sericultural training conducted by the department. 	
13. Irrigation	<ol style="list-style-type: none"> No specific discussion. 	
14. ARCS	<ol style="list-style-type: none"> No specific discussion. 	
15. Fishery	<ol style="list-style-type: none"> The Chairman requested the Fishery Department to initiate a drive in the weekly market. 	<ol style="list-style-type: none"> SDFDO, Titabor.
16. Forest	<ol style="list-style-type: none"> No specific discussion. 	
17. Handloom & Textile	<ol style="list-style-type: none"> The Chair requested the Inspector, Handloom & Textiles, to continue the enforcement drive against the sale and production of power loom-woven gamuchas and other traditional textiles. 	<ol style="list-style-type: none"> Inspector, Handloom & Textiles. Titabor.
18. APDCL	<ol style="list-style-type: none"> The SDE, APDCL, Titabor was requested to follow up on the Anganwadi Centres that are still non-electrified. In this regard, the Chairman requested the department to coordinate with the DSWO, Jorhat. 	<ol style="list-style-type: none"> SDE, APDCL, Titabor.
19. Water Resource	<ol style="list-style-type: none"> No specific discussion. 	
20. PNRD, Titabor.	<ol style="list-style-type: none"> No specific discussion. 	

The meeting ended with vote of thanks from the Chair.

Co-District Commissioner

Titabor Co-District
06-12-2025

Memo No.TND-49/6/2024-T&D-CD (TIT)

Copy to:

1. The District Commissioner, Jorhat for favour of kind information.
2. The Circle Officer, Titabor for kind information and necessary action.
3. All Assistant Commissioners, Titabor for kind information and necessary action.
4. All Head of Department, Titabor Co-District for information and necessary action.
5. The Junior Development Officer, T & D Branch, Titabor for information and necessary action.

(e-signed)
Co-District Commissioner
Titabor Co-District