

MINUTES OF DDC MEETING OF TEOK CO-DISTRICT FOR THE MONTH OF SEPTEMBER' 2025

Subject	Minutes of the Meeting of CO-DISTRICT DEVELOPMENT COMMITTEE
Date & Time	09/09/2025 & 10:30 AM
Venue	Conference Hall of Co-District Commissioner's Office, Teok
Participants	Annexure-1.1

The meeting was chaired by **SRI MOGEN NARAH, ACS, CO-DISTRICT COMMISSIONER, TEOK.**

The Chairperson greeted and welcomed all the members of **Co-District Development Committee, Teok.**

After threadbare discussions, the following assessments, instructions and decisions were arrived at:

1. Co-District Review by HCM: The Chairperson asked all HODs/Nodal Officers of the respective departments to prepare reports for upcoming Co-District Review by HCM and comply and cooperate on contingent basis.

2. Departmental Reviews as follows:

Sl. No	Administrative Department	Decision/ Actions to be taken.	Agency Responsible
1	Agriculture Deptt.	<ul style="list-style-type: none"> • PM KISAN: Farmer registration data reviewed. In this context, the quadrimester wise installment data were also checked upon. It was informed by DAO that 652 nos. of beneficiaries' installment was held due reasons like duplicity of such beneficiaries. • PMFBY: DAO informed that the targets have been achieved, however, the targets this year got increased. • Paddy Procurement: It was informed that Senijan and Dhekgorah PPCs falls under the jurisdiction of Teok Co-District. Due to limited agricultural activities the procurement and performance of these PPCs is relatively low to Madhopur PPC in Titabor. • The Chairperson remarked that mustard procurement, cultivation is significantly low. Hence, asked DAO to work on it so as to fetch procurement results upto 15% in the upcoming season. • Digital crop survey reviewed. • The Chairperson asked DAO to pursue the farmers of Alengmora region to pursue better quality Boro rice cultivation. Further, the Chairperson also suggested DAO to encourage farmers pursue newer crops as 2nd crops. 	<ul style="list-style-type: none"> • DAO & concerned ADOs.
2	Women & Child Development Department (Social Welfare)	<ul style="list-style-type: none"> • The Chairperson instructed concerned Nodal Officers (CDPOs) to ensure timely completion of the MAWCs. • Saksham Anganwadis and POSHON 2.0 discussed. • The Chairperson asked the CDPOs concerned to take special attention to SAM & MAM. MAM in Teok Co-District is on the higher side. The CDPOs to come up with an action plan to convert these to positive. 	<ul style="list-style-type: none"> • Concerned CDPOs
3	Education	<ul style="list-style-type: none"> • The Chairperson reviewed the attendance data of students and teachers. • The Chairperson asked IoS to ensure visits to the schools by concerned officials who visited them during Gunotsav. Priority should also be given to the low performing schools. • Regarding MDM, the Chairperson asked IoS to strengthen PM POSHAN. In addition to this he also instructed IoS to make an order to monitor MDM by all teachers on rotation basis. Everyone should be made accountable. • Further the Chairperson also asked IoS to monitor the transport facility afranged for the students of the TE garden areas. • Regarding School Immunization programme, the Chairperson also instructed IoS to write letters to the PHCs and Health Sub Centers to conduct timely immunization programmes in the schools under their vicinity. 	<ul style="list-style-type: none"> • Inspector of Schools
4	Animal Husbandry &	<p>A. H. & Veterinary Department</p> <ul style="list-style-type: none"> • Vaccination activities discussed. There is no FMD (FMD 	<ul style="list-style-type: none"> • DVO

	Veterinary Department	<p>Mukt Bharat) in the region as reported by DVO.</p> <ul style="list-style-type: none"> The Chairperson instructed DVO, DAO & FDO to work in tandem and prepare plans to boost rural economy in the region. The target is to export more than to consume. Brief review on the all other activities conducted. 	
5	DICC	<ul style="list-style-type: none"> Will be reviewed in next CDDC meeting 	<ul style="list-style-type: none"> Nodal Officer, DICC
6	Handloom & Textiles	<ul style="list-style-type: none"> Brief review conducted. Reviewed the ongoing Swanirbhar Naari and Mjudra loan scheme. 	<ul style="list-style-type: none"> Nodal Officer, H&T
	Sericulture	<ul style="list-style-type: none"> Brief review conducted. 	<ul style="list-style-type: none"> Nodal Officer, Sericulture
7	Fishery	<ul style="list-style-type: none"> PMMSY applications discussed. RIDF works discussed. Brief review of all other matters conducted. The Chairperson asked FDO to coordinate with Agriculture and Veterinary deptts. And come up with a economic model for the rural areas under Teok Co-District. 	<ul style="list-style-type: none"> FDO
8	Water Resource	<ul style="list-style-type: none"> NABARD RIDF works reviewed. SOPD works reviewed as well. Works under NIDA reviewed at length. 	<ul style="list-style-type: none"> Nodal, Water Resource
9	PWD Building	<ul style="list-style-type: none"> The Chairperson asked AE PWD Building (Nodal Officer) to ensure timely completion of works. Jagannath community centre works discussed. 	<ul style="list-style-type: none"> AE PWD(B&NH)-Nodal Officer
10	Labour Welfare	<ul style="list-style-type: none"> The Chairperson inquired if the bonus payments in the tea garden areas is in progress. In this context, asked the Nodal Officer to convene a meeting with the Teas Garden Managers before 14th Sept. Eti Koli Duti Paat discussed. 	<ul style="list-style-type: none"> Nodal Officer Labour Deptt.
11	FPD & CA (Supply)	<ul style="list-style-type: none"> The Chairperson instructed the Supply Inspector the following: <ol style="list-style-type: none"> Ensure entry of data in time bound manner. Ensure the benefits actually reaches the beneficiaries. Awareness on the subsidized model of distribution of masoor dal, salt and sugar. The beneficiaries must know that these are subsidized and not absolutely free. It was suggested that a meeting to this effect should be held with every FP Shops and should also include the Gaon Buras of the concerned villages to better streamline the matter. ePOS transactions remarked lower in Teok. 	<ul style="list-style-type: none"> Nodal Officer FPD & CA
12	Excise	<ul style="list-style-type: none"> Revenue collections discussed on comparative basis. Enforcement activities also reviewed. 	<ul style="list-style-type: none"> Excise Nodal Officer
13	PHE	<ul style="list-style-type: none"> NNP status inquired. JJM scheme status also discussed. SBM progress reviewed. 	<ul style="list-style-type: none"> Nodal Officer PHE.
14	Power (APDCL)	<ul style="list-style-type: none"> PM Suryagarh beneficiaries status discussed. Sub-station construction works discussed. 	<ul style="list-style-type: none"> Nodal Officer APDCL
15	NWJ Dev. Block	<ul style="list-style-type: none"> PMAY, MGNREGA, Amrit Sarovar discussed. MAWC works to be expedited. MLAAD, MPLADS works too should be completed within timeline. 	<ul style="list-style-type: none"> BDO NWJ Dev. Block
	PNRD East Teok Dev. Block	<ul style="list-style-type: none"> The Chairperson asked the BDO i/c to resolve the issues with CLFs in case of Amrit Sarovar. Asked BDO i/c to conduct a meeting with the beneficiaries and instructions should be given to complete the houses sooner. 	<ul style="list-style-type: none"> BDO East Teok Dev. Block
16	Soil Conservation	<ul style="list-style-type: none"> No schemes to review. 	<ul style="list-style-type: none"> Nodal Officer
17	Irrigation	<ul style="list-style-type: none"> Physical progress of ongoing schemes of discussed, SOPD G in particular. 	<ul style="list-style-type: none"> Nodal Officer, Irrigation
18	Health & Family Welfare	<ul style="list-style-type: none"> PMJAY reviewed. ABHA ID creation status reviewed. 	<ul style="list-style-type: none"> Nodal Officers of Health Dept.

		<ul style="list-style-type: none"> • The Chairperson asked for full data on child mortality. • ANC data should be incorporated in the reports from next CDDC Meetings also night C-Section data to be provided as well. Asked Health representative to work on these areas religiously. 	
19	PWD (R) Teok-Mariani	<ul style="list-style-type: none"> • All road construction works and its progress reviewed along with its targeted completion dates. It was subsequently advised to complete works within targeted dates. • The Chairperson also instructed EE, PWRD Teok to send notices to the slow performing contractors. 	<ul style="list-style-type: none"> • EE. PWD (R) Teok-Mariani
20	DoHUA & T & CP	<p>Teok Municipal Board</p> <ul style="list-style-type: none"> • SWM works reviewed briefly. • The Chairperson asked EO to complete PMAY-U houses fast and call meetings if required. <p>T&CP:</p> <ul style="list-style-type: none"> • PMAY-U work progress discussed for Teok LAC. 	<ul style="list-style-type: none"> • EO concerned. • Deputy Director, T&CP

The Meeting ended with vote of thanks from the Chair.


Co-District Commissioner,
Teok

Memo No: DCP/TDC/2/2025/02-(A)

Copy to:

1. The CEO ZP, Jorhat, for kind information and necessary action.
2. The DDC, for kind information and necessary action.
3. The HODs of the concerned deptts., for kind information and necessary action.
4. The Deputy Director (DCP), T&D Deptt., Dispur, Guwahati for kind information.
5. All concerned members for kind information.
6. The DiTEC Manager, Jorhat, for uploading of the minutes to Jorhat District web portal.
7. The PA to District Commissioner, Jorhat, for kind information of DC.


Co-District Commissioner,
Teok