

## MINUTES OF DDC MEETING OF JORHAT DISTRICT FOR THE MONTH OF April' 2025

<b>Subject</b>	<b>Minutes of the Meeting of District Development Committee Meeting</b>
<b>Date &amp; Time</b>	18/04/2025 & 10:30 AM
<b>Venue</b>	Conference Hall of District Commissioner's Office, Jorhat
<b>Participants</b>	Annexure-1.1

The meeting was chaired by **SRI JAY SHIVANI, IAS, DISTRICT COMMISSIONER, JORHAT.**

The Chairperson greeted and welcomed all the members of **District Development Committee, Jorhat.** He started off the meeting with discussion on all matters of the departments along with a ***specific instruction on preparation of LAC wise report by all departments for subsequent upcoming review of HCM, by all HODs.***

After threadbare discussions, the following assessments, instructions and decisions were arrived at:

Sl. No	Administrative Department	Decision/ Actions to be taken.	Agency Responsible
1	<b>Agriculture Deptt.</b>	<ul style="list-style-type: none"> <li><b>Farmer Registry:</b> The Chairperson remarked its good progress.</li> <li>Brief review on PM KISAN, PMFBY, eKYC and ABPS conducted.</li> </ul>	<ul style="list-style-type: none"> <li>DAO</li> <li>Joint Director, FPD &amp; CA</li> </ul>
2	<b>Women &amp; Child Development Department (Social Welfare)</b>	<ul style="list-style-type: none"> <li>Reviewed briefly on MAWC constructions conducted.</li> </ul>	<ul style="list-style-type: none"> <li>DSWO</li> <li>CDPOs</li> </ul>
3	<b>Education</b>	<ul style="list-style-type: none"> <li>PMSHRI reviewed briefly.</li> <li>Aadhaar creation/linkage and opening of bank accounts reviewed.</li> <li>AROHAN discussed.</li> <li>The Chairperson also discussed and reviewed PM POSHAN.</li> </ul>	<ul style="list-style-type: none"> <li>ADC Edu.</li> <li>Inspector of Schools</li> </ul>
4	<b>Animal Husbandry &amp; Veterinary Department &amp; Dairy Development Deptt.</b>	<p><b><u>A. H &amp; Veterinary Department</u></b></p> <ul style="list-style-type: none"> <li>Lived stock census discussed.</li> <li>Reviewed other works briefly.</li> <li>The Chairperson also inquired on the flood preparedness.</li> </ul> <p><b><u>Dairy Development</u></b></p> <ul style="list-style-type: none"> <li>Milk Vending works' activities reviewed.</li> </ul>	<ul style="list-style-type: none"> <li>DVO</li> <li>Asst. Dairy Development Officer</li> </ul>
5	<b>Legal Metrology</b>	<ul style="list-style-type: none"> <li>Brief review conducted.</li> <li>The Chairperson inquired about the enforcement visits and asked to continue.</li> <li>The Chairperson further instructed to make an assessment of the potential of revenue collections and report it.</li> </ul>	<ul style="list-style-type: none"> <li>Deputy Director, Legal Metrology</li> </ul>
6	<b>Mines &amp; Minerals</b>	<ul style="list-style-type: none"> <li>DFO &amp; ADC (Dev) reviews works and progresses under the said department.</li> </ul>	<ul style="list-style-type: none"> <li>DFO &amp; ADC (Dev)</li> <li>In Charge of Mines &amp; Minerals, Jorhat</li> </ul>
7	<b>Implementation of Assam Accord</b>	<ul style="list-style-type: none"> <li>No schemes to review under the department.</li> </ul>	
8	<b>Cooperation Department</b>	<ul style="list-style-type: none"> <li>Brief review conducted.</li> <li>Centrally Sponsored Schemes reviewed.</li> </ul>	<ul style="list-style-type: none"> <li>DRCS</li> </ul>
9	<b>DICC</b>	<ul style="list-style-type: none"> <li>Ongoing interviews under DICC reviewed.</li> <li>Reviewed progress of DICC briefly.</li> </ul>	<ul style="list-style-type: none"> <li>GM DICC</li> <li>LDM</li> </ul>
10	<b>Handloom &amp; Textiles</b>	<ul style="list-style-type: none"> <li>Brief review conducted.</li> <li>Discussion on Gamusa production conducted.</li> </ul>	<ul style="list-style-type: none"> <li>Asst. Director, H&amp;T</li> </ul>
	<b>Sericulture</b>	<ul style="list-style-type: none"> <li>Brief review conducted.</li> </ul>	<ul style="list-style-type: none"> <li>Asst. Director of Sericulture</li> </ul>
11	<b>Fishery</b>	<ul style="list-style-type: none"> <li>All works reviewed briefly.</li> <li>PMMSY 2021-22, 2022-23 &amp; 2023-24 pending works checked and asked to do it faster.</li> </ul>	<ul style="list-style-type: none"> <li>DFDO</li> </ul>

12	<b>Water Resource</b>	<ul style="list-style-type: none"> <li>Overall progress reviewed.</li> <li>Flood preparedness inquired.</li> </ul>	<ul style="list-style-type: none"> <li>EE Water Resource</li> </ul>
13	<b>PWD (B&amp;NH)</b>	<ul style="list-style-type: none"> <li>Civil works and their individual progresses reviewed by the Chairperson.</li> <li>Progress of works at Lachit Moidam inquired. The museum works under Lachit Moidam was reported to start next month. The Chairperson called for verification before start of work outside the museum.</li> <li>Indoor stadium and Cricket stadium work progress discussed.</li> <li>The Chairperson further inquired Women University handing over time.</li> <li>The Chairperson asked Executive Engineer i/c to maintain timely completion for all works.</li> </ul>	<ul style="list-style-type: none"> <li>EE PWD Electrical &amp; CEO APDCL.</li> <li>EE PWD(B&amp;NH)</li> </ul>
	<b>PWD (NH)</b>	<ul style="list-style-type: none"> <li>Will be reviewed next month.</li> </ul>	<ul style="list-style-type: none"> <li>EE. PWD (NH)</li> </ul>
14	<b>Transport</b>	<ul style="list-style-type: none"> <li>Revenue data and collections reviewed.</li> <li>Fines collected under Offences discussed.</li> <li>Road accident data reviewed.</li> </ul>	<ul style="list-style-type: none"> <li>DTO</li> </ul>
15	<b>Labour Welfare</b>	<ul style="list-style-type: none"> <li>ALC asked to facilitate and cooperate with PE 2025 preparations.</li> </ul>	<ul style="list-style-type: none"> <li>ALC</li> </ul>
16	<b>FPD &amp; CA (Supply)</b>	<ul style="list-style-type: none"> <li>The Chairperson remarked that the Anna Sewa Yojana rank has not been encouraging. Asked Jt. Director FPD&amp;CA to work on it and improve.</li> <li>On <b>ePOS transactions</b>, the Chairperson expressed that Jorhat district's ranking should be in and around the 2<sup>nd</sup> position under the prevailing scope.</li> <li>Mid-Day-meal discussed and the Chairperson asked Jt. Director FPD&amp;CA and Inspector of Schools to jointly assess the discrepancies in the months of April-May and May-June and submit explanations.</li> <li>Lifting and distribution under NFSA discussed.</li> <li>A follow up on paddy procurement was suggested by the Chairperson and further asked ADC concerned to look into the matter.</li> </ul>	<ul style="list-style-type: none"> <li>ADC concerned</li> <li>Jt. Director FPD &amp; CA &amp; Inspector of Schools</li> </ul>
17	<b>Horticulture &amp; Food Processing</b>	<ul style="list-style-type: none"> <li>DAO &amp; GM DICC to look after the matters.</li> </ul>	
18	<b>Excise</b>	<ul style="list-style-type: none"> <li>Revenue collections discussed on comparative basis.</li> <li>The Chairperson asked for strict vigilance during PE 2025.</li> </ul>	<ul style="list-style-type: none"> <li>Excise Superintendent</li> </ul>
19	<b>PHE</b>	<ul style="list-style-type: none"> <li>Jal Jeevan Mission progress monitored.</li> <li>Reviewed the progress of all other works.</li> <li>The Chairperson also inquired the standstill period of certain works pursued by PHE department.</li> <li>Regarding CMSE issue, functionality shall be reviewed by DDC, Jorhat.</li> <li>The Chairperson also instructed PHE along with all other HODs to make arrangements themselves for all the Departments concerned for upgradation of PS units at their disposal.</li> <li>The Chairperson also suggested arrangements of mobile toilets for PS in garden areas.</li> </ul>	<ul style="list-style-type: none"> <li>EE. PHE</li> </ul>
20	<b>Power</b>	<ul style="list-style-type: none"> <li>Revenue collections discussed.</li> <li>PM Surya Ghar Yojana progress report discussed.</li> <li>Briefly reviewed other matters under the occupation of APDCL.</li> </ul>	<ul style="list-style-type: none"> <li>CEO APDCL</li> </ul>
21	<b>PNRD</b>	<ul style="list-style-type: none"> <li>Brief review conducted.</li> <li>The Chairperson asked if geo-tagging is completed.</li> <li>Further, asked Deputy CEO ZP to conduct a DLC on 28<sup>th</sup> March.</li> <li>The Chairperson also asked to complete and close or foreclose schemes under MGNREGA for financial years 2020-21 and 2021-22.</li> <li>Amrit Sarovar reviewed.</li> </ul>	<ul style="list-style-type: none"> <li>CEO ZP</li> </ul>

22	<b>Transformation &amp; Development (Economics &amp; Statistics Deptt.)</b>	<ul style="list-style-type: none"> <li>The representative from the Economics of Statistics Deptt. under T&amp;D briefed the activities undertaken by the department.</li> <li>The representative reported of conducting an economic survey. The Chairperson inquired as to when the survey would be conducted and also instructed to show the questionnaire to be used for the purpose.</li> <li>The representative further informed that a certain few firms not cooperating during industry survey. The Chairperson asked GM DICC to extend cooperation in this regard and help get done the survey.</li> </ul>	<ul style="list-style-type: none"> <li>DDES Economics &amp; Statistics Deptt.</li> </ul>
23	<b>Welfare of Bodoland Department</b>	<ul style="list-style-type: none"> <li>Not pertaining to Jorhat Dist.</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
24	<b>Soil Conservation</b>	<ul style="list-style-type: none"> <li>Overall schematic review conducted.</li> </ul>	<ul style="list-style-type: none"> <li>Divisional Officer, Soil</li> </ul>
25	<b>Irrigation</b>	<p><b>Teok-Mariani Div. &amp; Jorhat-Titabor Div.</b></p> <ul style="list-style-type: none"> <li>Brief review of all irrigations works at hand with targeted dates of completion of both divisions was conducted.</li> <li>The Chairperson asked Executive Engineers concerned to complete the MDTW installations by the end of next month.</li> </ul>	<ul style="list-style-type: none"> <li>EE. Irrigation</li> <li>All HODs.</li> </ul>
26	<b>Tourism</b>	<ul style="list-style-type: none"> <li>Shall be reviewed in next DDC</li> </ul>	<ul style="list-style-type: none"> <li>ALC &amp; TDO</li> </ul>
27	<b>Health &amp; Family Welfare</b>	<ul style="list-style-type: none"> <li>Shall be reviewed in details in next DDC.</li> </ul>	<ul style="list-style-type: none"> <li>ADC, Health &amp; Joint Director of Health Services</li> </ul>
28	<b>District Employment Exchange</b>	<ul style="list-style-type: none"> <li>Brief review was conducted.</li> <li>Career counseling activities discussed.</li> </ul>	<ul style="list-style-type: none"> <li>Asst. director of Employment &amp; ASDM Skill Development</li> </ul>
29	<b>PWD (R) Jorhat-Titabar-Dergaon</b>	<ul style="list-style-type: none"> <li>All road construction works and its progress reviewed along with its targeted completion dates. It was subsequently advised to complete works within targeted dates.</li> </ul>	<ul style="list-style-type: none"> <li>EE. PWD(R) Jorhat-Titabar-Dergaon</li> </ul>
	<b>PWD (R) Teok-Mariani</b>	<ul style="list-style-type: none"> <li>All road construction works and its progress reviewed along with its targeted completion dates. It was subsequently advised to complete works within targeted dates.</li> <li>The Chairperson inquired on the Lahdoigarh drain issue and its follow up. The Executive Engineer concerned complied. Further, the Circle Officer concerned was also asked to make a field visit particularly on alignment of drain issue and sort it out.</li> <li>The Chairperson also asked the EE concerned to complete all works with 90% progress.</li> </ul>	<ul style="list-style-type: none"> <li>Circle Officer concerned.</li> <li>EE. PWD (R) Teok-Mariani</li> </ul>
30	<b>DoHUA &amp; T &amp; CP</b>	<p><b>DoHUA Upper Assam Division</b></p> <ul style="list-style-type: none"> <li>The Chairman briefly reviewed the progress of works individually and emphasized on timely completion of work.</li> </ul> <p><b>T&amp;CP:</b></p> <ul style="list-style-type: none"> <li>PMAY-Urban 2.0: New applications and related data reviewed.</li> <li>The Chairperson suggested to initiate processes for curtailment of houses granted.</li> <li>The progress of ongoing works to be monitored.</li> </ul> <p><b>JMB</b></p> <ul style="list-style-type: none"> <li>The Chairperson asked the new Executive Officer of Jorhat Municipal Board to study the town and its components.</li> <li>Asked EO to remove the roadside garbage containers and replace the traditional form of garbage disposal mechanism with daily collection of garbage from door to door.</li> </ul>	<ul style="list-style-type: none"> <li>EE. Upper Assam Division DoHUA</li> <li>Deputy Director, T&amp;CP</li> <li>All EOs for ULBs</li> </ul>
31	<b>Border Protection and Development</b>	<ul style="list-style-type: none"> <li>Relevant ADC in charge of the department frequently monitors the updates and resolves issues with top most priority.</li> </ul>	<ul style="list-style-type: none"> <li>ADC</li> </ul>

	Department		
32	<b>Election Department</b>	<ul style="list-style-type: none"> <li>Not reviewed</li> </ul>	
33	<b>Finance Department</b>	<ul style="list-style-type: none"> <li>Treasury of Jorhat Dist. often reviewed by Chairperson himself.</li> </ul>	<ul style="list-style-type: none"> <li>Treasury officer and F&amp;AO</li> </ul>
34	<b>Indigenous and Tribal faith and Cultural Department</b>	<ul style="list-style-type: none"> <li>ADC concerned to look after all related matters.</li> </ul>	<ul style="list-style-type: none"> <li>ADC</li> </ul>
35	<b>Information, Public Relations, Printing and Stationery Deptt.</b>	<ul style="list-style-type: none"> <li>DIPRO, Jorhat frequently engaged in by Chairperson himself and oversees the activities himself.</li> <li>Digital dissemination of information of activities frequently reported.</li> </ul>	<ul style="list-style-type: none"> <li>DIPRO</li> </ul>
36	<b>Information Technology Department</b>	<ul style="list-style-type: none"> <li>NIC, Jorhat assists IT related needs of the District Administration and has been actively providing its services.</li> </ul>	<ul style="list-style-type: none"> <li>DIO</li> </ul>
37	<b>Forest</b>	<ul style="list-style-type: none"> <li>Revenue collections discussed.</li> <li>Amrit Brikha 3.0 and its preparations with prior seeds germinations discussed.</li> </ul>	<ul style="list-style-type: none"> <li>DFO</li> </ul>
38	<b>Hill Areas</b>	<ul style="list-style-type: none"> <li>Not pertaining to the district</li> </ul>	
39	<b>Tribal Affairs (Plains)</b>	<ul style="list-style-type: none"> <li>Not reviewed.</li> </ul>	
40	<b>Revenue and Disaster Management</b>	<ul style="list-style-type: none"> <li>ADC Revenue smoothly looking after the matters with diligence and with the motto of zero tolerance on corruption.</li> </ul>	<ul style="list-style-type: none"> <li>ADC Revenue</li> </ul>
41	<b>Social Justice and Empowerment Department</b>	<ul style="list-style-type: none"> <li>CEO ZP, Jorhat has been the nodal authority and keeps assessing the matters on a regular basis.</li> </ul>	<ul style="list-style-type: none"> <li>CEO ZP</li> </ul>
42	<b>Welfare of Minorities and Development Department</b>	<ul style="list-style-type: none"> <li>Respective ADC in charge looks after the affairs related to the department. Activities geared up and proper streamlining taking place.</li> </ul>	<ul style="list-style-type: none"> <li>ADC</li> </ul>
43	<b>Sports &amp; Youth Welfare (Dist. Sports Office)</b>	<ul style="list-style-type: none"> <li>Payment status pertaining to <b>Khel Maharan 2.0</b> discussed. Reportedly the payments are yet to be made. The Chairperson asked to get payments done and submit UC.</li> </ul>	<ul style="list-style-type: none"> <li>DSO</li> </ul>
44	<b>Home &amp; Passport</b>	The matter is not directly related to district.	
45	<b>Political</b>		
46	<b>General Administration</b>	<ul style="list-style-type: none"> <li>Construction works of Integrated DC Office at Cinnamara reviewed with PWD EE.</li> </ul>	<ul style="list-style-type: none"> <li>PWD EE.</li> </ul>
47	<b>Parliamentary Affairs</b>	<ul style="list-style-type: none"> <li>Not pertaining to the district.</li> </ul>	
48	<b>Personnel</b>		
49	<b>Administrative Reforms, Training Pension &amp; Public Grievances.</b>	<ul style="list-style-type: none"> <li>No schemes pertaining to the district.</li> </ul>	
50	<b>Act East Policy Affairs deptt.</b>	<ul style="list-style-type: none"> <li>Deptt. does not pertain to district.</li> </ul>	
51	<b>Judicial Deptt.</b>	<ul style="list-style-type: none"> <li>Construction and reconstruction works are going on.</li> </ul>	
52	<b>Education-Higher</b>	<ul style="list-style-type: none"> <li>No specific discussion.</li> </ul>	
53	<b>Medical Edu &amp; Research</b>	<ul style="list-style-type: none"> <li>No specific discussion.</li> </ul>	
54	<b>Cultural Affairs</b>	<ul style="list-style-type: none"> <li>No specific discussion.</li> </ul>	
55	<b>Skill, Employment &amp; Entrepreneurship</b>	<ul style="list-style-type: none"> <li>Brief review of Skill Development Department conducted.</li> <li>Asked to cooperate with District Employment Exchange.</li> </ul>	ASDM.
56	<b>Legislative</b>	<ul style="list-style-type: none"> <li>Not pertaining to Jorhat district.</li> </ul>	

The Meeting ended with vote of thanks from the Chair.

**District Commissioner,  
Jorhat**

Memo No: DCP/2162/2023-DCP-JRT-(A)

Copy to:

1. The Deputy Director (DCP), T&D Deptt., Dispur, Guwahati for kind information.
2. All concerned members for kind information.

e-Signed  
**District Commissioner,  
Jorhat**