

**MINUTES OF DDC MEETING OF JORHAT DISTRICT FOR THE MONTH OF SEPTEMBER' 2025**

<b>Subject</b>	<b>Minutes of the Meeting of District Development Committee Meeting</b>
<b>Date &amp; Time</b>	25/09/2025 & 10:30 AM
<b>Venue</b>	Conference Hall of District Commissioner's Office, Jorhat
<b>Participants</b>	Annexure-1.1

The meeting was chaired by **SRI JAY SHIVANI, IAS, DISTRICT COMMISSIONER, JORHAT.**

The Chairperson greeted and welcomed all the members of **District Development Committee, Jorhat.**

After threadbare discussions, the following assessments, instructions and decisions were arrived at:

**1. CDDC Meeting:** The Chairperson asked if all CDCs have convened their CDDC Meetings at their respective Co-Districts.

**2. Departmental Reviews as follows:**

<b>Sl. No</b>	<b>Administrative Department</b>	<b>Decision/ Actions to be taken.</b>	<b>Agency Responsible</b>
1	<b>Agriculture Deptt.</b>	<ul style="list-style-type: none"> <li>Farmer Registration data reviewed.</li> <li>Digi Crop Survey data checked.</li> <li>The Chairperson asked Jt. Director FPD&amp;CA and DAO to fulfill the targets of Paddy Procurement.</li> </ul>	<ul style="list-style-type: none"> <li>DAO &amp; Jt. Director FPD&amp;CA</li> </ul>
2	<b>Women &amp; Child Development Department (Social Welfare)</b>	<ul style="list-style-type: none"> <li>Briefly reviewed.</li> <li>Progress of MAWCs reviewed.</li> <li>SAM &amp; MAM data reviewed.</li> <li>PMMVY target and achievement 2025-26 discussed.</li> <li>NIDA-II work status discussed.</li> </ul>	<ul style="list-style-type: none"> <li>DSWO</li> <li>CDPOs</li> </ul>
3	<b>Education</b>	<ul style="list-style-type: none"> <li>Non Residential Training matters discussed. BEEO to call for meetings at block levels and invite CDC concerned to discuss all parameters.</li> <li>Civil works reviewed.</li> <li>SSA &amp; PMCSPY discussed briefly.</li> <li>DDC, Jorhat asked Inspector of Schools to convene a meeting at Luitporia HS School and take necessary resolutions.</li> </ul>	<ul style="list-style-type: none"> <li>CDC concerned</li> <li>ADC Edu.</li> <li>Inspector of Schools</li> </ul>
4	<b>Animal Husbandry &amp; Veterinary Department &amp; Dairy Development Deptt.</b>	<p><b><u>A. H. &amp; Veterinary Department</u></b></p> <ul style="list-style-type: none"> <li>Vaccination activities discussed.</li> <li>FMD report NIL.</li> <li>Brief review on the all other activities conducted.</li> </ul> <p><b><u>Dairy Development</u></b></p> <ul style="list-style-type: none"> <li>Milk Vending works' activities reviewed.</li> </ul>	<ul style="list-style-type: none"> <li>DVO</li> <li>Asst. Dairy Development Officer</li> </ul>
5	<b>Legal Metrology</b>	<ul style="list-style-type: none"> <li>Brief review conducted.</li> <li>Revenue generations discussed.</li> </ul>	<ul style="list-style-type: none"> <li>Deputy Director, Legal Metrology</li> </ul>
6	<b>Mines &amp; Minerals</b>	<ul style="list-style-type: none"> <li>DFO &amp; ADC (Dev) reviews works and progresses under the said department.</li> </ul>	<ul style="list-style-type: none"> <li>DFO &amp; ADC (Dev)</li> <li>In Charge of Mines &amp; Minerals, Jorhat</li> </ul>
7	<b>Implementation of Assam Accord</b>	<ul style="list-style-type: none"> <li>No schemes to review under the department.</li> </ul>	
8	<b>Cooperation Department</b>	<ul style="list-style-type: none"> <li>Brief review conducted.</li> <li>Centrally Sponsored Schemes reviewed.</li> </ul>	<ul style="list-style-type: none"> <li>DRCS</li> </ul>
9	<b>DICC</b>	<ul style="list-style-type: none"> <li>Ongoing schemes under DICC reviewed.</li> <li><b>PMEGP &amp; PMFME</b> application and sanction statuses discussed.</li> <li>Steering Committee Meeting is scheduled to be held on 15<sup>th</sup> OCT 2025.</li> <li><b>CMAAA</b> reviewed briefly.</li> </ul>	<ul style="list-style-type: none"> <li>GM DICC</li> <li>LDM</li> </ul>
10	<b>Handloom &amp; Textiles</b>	<ul style="list-style-type: none"> <li>Brief review conducted.</li> <li>Gamusa production and drives against power loom</li> </ul>	<ul style="list-style-type: none"> <li>Asst. Director, H&amp;T</li> </ul>

		products discussed and asked to continue.	
	<b>Sericulture</b>	<ul style="list-style-type: none"> <li>Brief review conducted.</li> </ul>	<ul style="list-style-type: none"> <li>Asst. Director of Sericulture</li> </ul>
11	<b>Fishery</b>	<ul style="list-style-type: none"> <li>PMMSY applications discussed.</li> <li>RIDF works discussed.</li> <li>Brief review of all other matters conducted.</li> </ul>	<ul style="list-style-type: none"> <li>DFDO</li> </ul>
12	<b>Water Resource</b>	<ul style="list-style-type: none"> <li>NABARD RIDF works reviewed.</li> <li>SOPD works reviewed as well.</li> <li>Works under NIDA reviewed at length.</li> </ul>	<ul style="list-style-type: none"> <li>EE Water Resource</li> </ul>
13	<b>PWD Building</b>	<ul style="list-style-type: none"> <li>Handover procedures for completed works to be done as instructed by DDC, Jorhat.</li> <li>Timely completion of major works under the aegis of PWD Building has been largely insisted upon by DDC, Jorhat,</li> </ul>	<ul style="list-style-type: none"> <li>EE PWD(B&amp;NH)</li> </ul>
	<b>PWD (NH)</b>	<ul style="list-style-type: none"> <li>Brief review conducted.</li> <li>Nothing much to review as most works are under the purview of NHIDCL.</li> </ul>	<ul style="list-style-type: none"> <li>EE. PWD (NH)</li> </ul>
14	<b>Transport</b>	<ul style="list-style-type: none"> <li>Revenue collections and target achievement discussed.</li> <li>Enforcements activities discussed and reviewed.</li> <li>Road accident data reviewed.</li> <li>Driving License suspension data reviewed.</li> <li>Composite Fine (CF) data discussed.</li> </ul>	<ul style="list-style-type: none"> <li>DTO</li> </ul>
15	<b>Labour Welfare</b>	<ul style="list-style-type: none"> <li>Enforcement activities inquired by DDC, Jorhat</li> <li>Eti Koli Duti Paat discussed.</li> </ul>	<ul style="list-style-type: none"> <li>ALC</li> </ul>
16	<b>FPD &amp; CA (Supply)</b>	<ul style="list-style-type: none"> <li>Paddy Procure targets to be fulfilled.</li> <li>Masur Dal, Sugar &amp; Salt to be supplied from November.</li> </ul>	<ul style="list-style-type: none"> <li>Jt. Director FPD &amp;CA</li> </ul>
17	<b>Horticulture &amp; Food Processing</b>	<ul style="list-style-type: none"> <li>DAO &amp; GM DICC to look after the matters.</li> </ul>	
18	<b>Excise</b>	<ul style="list-style-type: none"> <li>Revenue collections discussed on comparative basis and found quite good.</li> <li>Enforcement activities also reviewed.</li> </ul>	<ul style="list-style-type: none"> <li>Excise Superintendent</li> </ul>
19	<b>PHE</b>	<ul style="list-style-type: none"> <li>SBM: In terms of DBT, a re-verification status was inquired by the Chairperson and EE, PHE was asked to update the status by 29<sup>th</sup> Sept. 2025.</li> <li>The progress of works under 'Green Temple' initiative has been remarked as slow.</li> <li>CMSC at Dhekiakhowa Namghar and Auniati Satra inquired. Auniati Satra's CMSC has been reported to be completed by the end of October.</li> </ul>	<ul style="list-style-type: none"> <li>EE. PHE</li> </ul>
20	<b>Power</b>	<ul style="list-style-type: none"> <li>PM Suryaghar Model Solar Village discussed.</li> <li>Revenue collections discussed.</li> <li>Issue on the electrification works at Nehru Park discussed. DDC, Jorhat asked APDCL and stakeholders to cooperate.</li> </ul>	<ul style="list-style-type: none"> <li>CEO APDCL</li> </ul>
21	<b>PNRD</b>	<ul style="list-style-type: none"> <li>Brief review conducted.</li> </ul>	<ul style="list-style-type: none"> <li>CEO ZP</li> </ul>
22	<b>Transformation &amp; Development (Economics &amp; Statistics Deptt.)</b>	<ul style="list-style-type: none"> <li>All spheres of works and their progresses discussed.</li> <li>Data collection going on. DDP process discussed.</li> </ul>	<ul style="list-style-type: none"> <li>DDES Economics &amp; Statistics Deptt.</li> </ul>
23	<b>Welfare of Bodoland Deptt.</b>	<ul style="list-style-type: none"> <li>Not pertaining to Jorhat Dist.</li> </ul>	
24	<b>Soil Conservation</b>	<ul style="list-style-type: none"> <li>Overall schematic review conducted.</li> <li>Fresh proposals sent.</li> <li>Most of previous works are reportedly completed now.</li> </ul>	<ul style="list-style-type: none"> <li>Divisional Officer, Soil</li> </ul>
25	<b>Irrigation</b>	<p><b>Teok-Mariani Div. &amp; Jorhat-Titabor Div.</b></p> <ul style="list-style-type: none"> <li>Physical progress of ongoing schemes of both divisions discussed.</li> </ul>	<ul style="list-style-type: none"> <li>EE. Irrigation</li> </ul>
26	<b>Tourism</b>	<ul style="list-style-type: none"> <li>No review conducted. Shall be reviewed in next DDC Meeting.</li> </ul>	<ul style="list-style-type: none"> <li>ALC &amp; TDO</li> </ul>
27	<b>Health &amp; Family Welfare</b>	<ul style="list-style-type: none"> <li>Line listing was inquired by the Chairperson. Break-up of the line listing data LAC wise to be provided to the Chairperson.</li> <li>For next Mega Health Camp, the Chairperson should be a waiting area in between specialists &amp; MBBS.</li> <li>Specific training should be provided to the manpower for executing the Health Camps.</li> </ul>	<ul style="list-style-type: none"> <li>All CDCs.</li> <li>ADC, Health, Joint Director of Health Services</li> </ul>

		<ul style="list-style-type: none"> <li>• Parking area for health camps to be facilitated by DTO by forming a Transport Cell.</li> <li>• In order to increase footfalls and the diversity of beneficiaries of such health camps, ample publicity to be done.</li> <li>• ANC Registration data reviewed. The Chairperson insisted upon achieving 100% in 2<sup>nd</sup> trimester.</li> <li>• Further, the Chairperson asked for a detailed report on septicemia, Child Deaths, IMR &amp; MMR with substantial reasons.</li> </ul>	
28	<b>District Employment Exchange</b>	<ul style="list-style-type: none"> <li>• Shall be reviewed in next DDC Meeting.</li> </ul>	<ul style="list-style-type: none"> <li>• Asst. Director of Employment &amp; ASDM Skill Development</li> </ul>
29	<b>PWD (R) Jorhat-Titabar-Dergaon</b>	<ul style="list-style-type: none"> <li>• ROBs progress at Cinnamara &amp; AT Road reviewed.</li> <li>• All road construction works and its progress reviewed along with its targeted completion dates. It was subsequently advised to complete works within targeted dates.</li> </ul>	<ul style="list-style-type: none"> <li>• EE. PWD(R) Jorhat-Titabar-Dergaon</li> </ul>
	<b>PWD (R) Teok-Mariani</b>	<ul style="list-style-type: none"> <li>• All road construction works and its progress reviewed along with its targeted completion dates. It was subsequently advised to complete works within targeted dates.</li> </ul>	<ul style="list-style-type: none"> <li>• EE. PWD (R) Teok-Mariani</li> </ul>
30	<b>DoHUA &amp; T &amp; CP</b>	<p><b>DoHUA Upper Assam Division</b></p> <ul style="list-style-type: none"> <li>• Overall progress of all ongoing works discussed..</li> </ul> <p><b>T&amp;CP:</b></p> <ul style="list-style-type: none"> <li>• PMAY-U work progress discussed LAC wise.</li> </ul>	<ul style="list-style-type: none"> <li>• EE. Upper Assam Division DoHUA</li> <li>• EO concerned.</li> <li>• Deputy Director, T&amp;CP</li> </ul>
31	<b>Border Protection and Development Department</b>	<ul style="list-style-type: none"> <li>• Relevant ADC in charge of the department frequently monitors the updates and resolves issues with top most priority.</li> </ul>	<ul style="list-style-type: none"> <li>• ADC</li> </ul>
32	<b>Election Department</b>	<ul style="list-style-type: none"> <li>• Not reviewed</li> </ul>	
33	<b>Finance Department</b>	<ul style="list-style-type: none"> <li>• Treasury of Jorhat Dist. often reviewed by Chairperson himself.</li> </ul>	<ul style="list-style-type: none"> <li>• Treasury officer and F&amp;AO</li> </ul>
34	<b>Indigenous and Tribal faith and Cultural Department</b>	<ul style="list-style-type: none"> <li>• ADC concerned to look after all related matters.</li> </ul>	<ul style="list-style-type: none"> <li>• ADC</li> </ul>
35	<b>Information, Public Relations, Printing and Stationery Deptt.</b>	<ul style="list-style-type: none"> <li>• DIPRO, Jorhat engaged in by Chairperson himself and oversees the activities himself.</li> <li>• Digital dissemination of information of activities frequently reported.</li> </ul>	<ul style="list-style-type: none"> <li>• DIPRO</li> </ul>
36	<b>Information Technology Department</b>	<ul style="list-style-type: none"> <li>• NIC, Jorhat assists IT related needs of the District Administration and has been actively providing its services.</li> </ul>	<ul style="list-style-type: none"> <li>• DIO</li> </ul>
37	<b>Forest</b>	<ul style="list-style-type: none"> <li>• DFO Absent.</li> </ul>	<ul style="list-style-type: none"> <li>• DFO</li> </ul>
38	<b>Hill Areas</b>	<ul style="list-style-type: none"> <li>• Not pertaining to the district</li> </ul>	
39	<b>Tribal Affairs (Plains)</b>	<ul style="list-style-type: none"> <li>• Not reviewed.</li> </ul>	
40	<b>Revenue and Disaster Management</b>	<ul style="list-style-type: none"> <li>• ADC Revenue smoothly looking after the matters with diligence and with the motto of zero tolerance on corruption.</li> </ul>	<ul style="list-style-type: none"> <li>• ADC Revenue</li> </ul>
41	<b>Social Justice and Empowerment Department</b>	<ul style="list-style-type: none"> <li>• CEO ZP, Jorhat has been the nodal authority and keeps assessing the matters on a regular basis.</li> </ul>	<ul style="list-style-type: none"> <li>• CEO ZP</li> </ul>
42	<b>Welfare of Minorities and Development Department</b>	<ul style="list-style-type: none"> <li>• Respective ADC in charge looks after the affairs related to the department. Activities geared up and proper streamlining taking place.</li> </ul>	<ul style="list-style-type: none"> <li>• ADC</li> </ul>

43	<b>Sports &amp; Youth Welfare (Dist. Sports Office)</b>	<ul style="list-style-type: none"> <li>Brief review on the sports activities at various levels discussed.</li> </ul>	<ul style="list-style-type: none"> <li>DSO</li> </ul>
44	<b>Home &amp; Passport</b>	The matter is not directly related to district.	
45	<b>Political</b>		
46	<b>General Administration</b>	<ul style="list-style-type: none"> <li>Construction works of Integrated DC Office at Cinnamara reviewed with PWD EE.</li> </ul>	<ul style="list-style-type: none"> <li>PWD EE.</li> </ul>
47	<b>Parliamentary Affairs</b>	<ul style="list-style-type: none"> <li>Not pertaining to the district.</li> </ul>	
48	<b>Personnel</b>		
49	<b>Administrative Reforms, Training Pension &amp; Public Grievances.</b>	<ul style="list-style-type: none"> <li>No schemes pertaining to the district.</li> </ul>	
50	<b>Act East Policy Affairs deptt.</b>	<ul style="list-style-type: none"> <li>Deptt. does not pertain to district.</li> </ul>	
51	<b>Judicial Deptt.</b>	<ul style="list-style-type: none"> <li>Construction and reconstruction works are going on.</li> </ul>	
52	<b>Education-Higher</b>	<ul style="list-style-type: none"> <li>No specific discussion.</li> </ul>	
53	<b>Medical Edu &amp; Research</b>	<ul style="list-style-type: none"> <li>No specific discussion.</li> </ul>	
54	<b>Cultural Affairs</b>	<ul style="list-style-type: none"> <li>No specific discussion.</li> </ul>	
55	<b>Skill, Employment &amp; Entrepreneurship</b>	<ul style="list-style-type: none"> <li>Training progresses discussed.</li> <li>New training initiatives discussed.</li> </ul>	ASDM.
56	<b>Legislative</b>	<ul style="list-style-type: none"> <li>Not pertaining to Jorhat district.</li> </ul>	

The Meeting ended with vote of thanks from the Chair.

Digitally signed by  
JAY SHIVANI  
Date: 14-10-2025  
23:03:16

**District Commissioner,  
Jorhat**

Memo No: DCP/2162/2023-DCP-JRT-(A)

Copy to:

- The Deputy Director (DCP), T&D Deptt., Dispur, Guwahati for kind information.
- All concerned members for kind information.

e-Signed  
**District Commissioner,  
Jorhat**