

MINUTES OF DDC MEETING OF JORHAT DISTRICT FOR THE MONTH OF NOVEMBER' 2025

Subject	Minutes of the Meeting of District Development Committee Meeting
Date & Time	21/11/2025 & 10:30 AM
Venue	Conference Hall of District Commissioner's Office, Jorhat
Participants	Annexure-1.1

The meeting was chaired by **SRI RAJIB ROY, ACS, DISTRICT DEVELOPMENT COMMISSIONER, JORHAT.**

The Chairperson greeted and welcomed all the members of **District Development Committee, Jorhat.** After threadbare discussions, the following decisions were arrived at:

1. The Chairperson asked all HODs of works departments to visit their fields frequently.
2. Department Review as shown below:

Sl. No	Administrative Department	Decision/ Actions to be taken.	Agency Responsible
1	Agriculture Deptt.	<ul style="list-style-type: none"> Farmer Registration data reviewed. Paddy Procurement is asked to be continuously followed by Jt. Director FPD&CA and DAO. The CM Dashboard parameters were discussed, and departments were directed to take necessary steps to improve the indicators. 	<ul style="list-style-type: none"> DAO & Jt. Director FPD&CA
2	Women & Child Development Department (Social Welfare)	<ul style="list-style-type: none"> SAM & MAM data reviewed. PMMVY target and achievement 2025-26 discussed. The CM Dashboard parameters were discussed, and departments were directed to take necessary steps to improve the indicators. 	<ul style="list-style-type: none"> DSWO CDPOs
3	Education	<ul style="list-style-type: none"> Absent. Show-cause notice to be issued as directed by the DDC, Jorhat. 	<ul style="list-style-type: none"> ADC Edu. Inspector of Schools
4	Animal Husbandry & Veterinary Department & Dairy Development Deptt.	<p><u>A. H. & Veterinary Department</u></p> <ul style="list-style-type: none"> The Chairperson asked AH & Veterinary representative to proactively check for diseases to avoid any outbreak. Random inspection of the market was conducted regarding the sale of pig meat by Veterinary deptt. Other activities reviewed. <u>Dairy Development</u> Absent. Show-cause notice to be issued as directed by the DDC, Jorhat. 	<ul style="list-style-type: none"> DVO Asst. Dairy Development Officer
5	Legal Metrology	<ul style="list-style-type: none"> Brief review conducted. Revenue generations and enforcement activities discussed. 	<ul style="list-style-type: none"> Deputy Director, Legal Metrology
6	Mines & Minerals	<ul style="list-style-type: none"> No schemes to review under the department. 	<ul style="list-style-type: none"> DFO & ADC (Dev) In Charge of Mines & Minerals, Jorhat
7	Implementation of Assam Accord	<ul style="list-style-type: none"> No schemes to review under the department. 	
8	Cooperation Department	<ul style="list-style-type: none"> Brief review conducted. 27 PACs discussed and reviewed. The Chairperson asked DRCS to take initiatives and work on target oriented approach. Computerization of PACs discussed. The Chairperson also asked to look initiate actions on Bakijai Collections and write to concerned, if necessary. To liaise with Asst. Commissioner Dristi Sikha Phukan for issue of necessary order for granting Bakijai collection. 	<ul style="list-style-type: none"> DRCS
9	DICC	<ul style="list-style-type: none"> PMEGP: Scrutiny Committee meeting to be held. The Chairperson instructed to conclude it soon and prepare 	<ul style="list-style-type: none"> GM DICC LDM

		<p>minutes of the same.</p> <ul style="list-style-type: none"> • PMFME: The Chairperson reviewed the data, asked to send the remaining proposals to banks, then follow up for sanction and finally follow up for disbursement. 	
10	Handloom & Textiles	<ul style="list-style-type: none"> • Brief review conducted. • Awareness programmes reported to have been conducted under Swanirbhar Naari. • Gamusa production and drives against power loom products discussed and asked to continue. 	<ul style="list-style-type: none"> • Asst. Director H&T
	Sericulture	<ul style="list-style-type: none"> • Brief review conducted. • Distribution of Mulberry seeds and Muga silk reported to have been going on as discussed earlier. 	<ul style="list-style-type: none"> • Asst. Director of Sericulture
11	Fishery	<ul style="list-style-type: none"> • Initiatives to be taken for Beel Development under ADB. • Meeting organized for selection of beneficiary list. • RIDF works discussed. • Brief review of all other matters conducted. 	<ul style="list-style-type: none"> • DFDO
12	Water Resource	<ul style="list-style-type: none"> • NABARD SDRF works reviewed. • SOPD-G works reviewed as well. An issue with railways reported in Mohbandha. The Chairperson asked to write to Railway Authorities continuously to resolve the issue. • Works under NIDA reviewed at length. 	<ul style="list-style-type: none"> • EE Water Resource
13	PWD Building	<ul style="list-style-type: none"> • Freedom Park, Integrated DC Office, and other major works reviewed. The Freedom Martyr list is to be provided to the EE (PWD) B & NH by Asstt. Commissioner Distri Phukan and the Election Officer.” • Women University reported to be completed by December’ 2025. • Bapuji Mini Stadium work almost done. The Chairperson asked DSO to meet Ruby Bhuyan, AEE, PWD Building in this context and discuss all matters including handing over etc. • Model Degree College work progress remarked slow. The Chairperson asked EE. PWD to write to contractor in this regard. 	<ul style="list-style-type: none"> • EE PWD(B&NH • DSO • Inspector of Schools
	PWD (NH)	<ul style="list-style-type: none"> • No schemes to review under the department. 	<ul style="list-style-type: none"> • EE. PWD (NH)
14	Transport	<ul style="list-style-type: none"> • Revenue collections and target achievement discussed. • Enforcements activities & Precautions discussed and reviewed. 	<ul style="list-style-type: none"> • DTO
15	Labour Welfare	<ul style="list-style-type: none"> • Enforcement activities inquired by DDC, Jorhat • No schemes to review under the department. 	<ul style="list-style-type: none"> • ALC
16	FPD & CA (Supply)	<ul style="list-style-type: none"> • Paddy Procurement next phase to be looked upon jointly by Jt. Director FPD &CA and DAO. • To conduct joint visit to the new stores at Hahchara, Teok alongwith DAO, Jorhat. 	<ul style="list-style-type: none"> • Jt. Director FF &CA
17	Horticulture & Food Processing	<ul style="list-style-type: none"> • DAO & GM DICCC to look after the matters. 	
18	Excise	<ul style="list-style-type: none"> • Revenue collections discussed on comparative basis. • Enforcement activities also reviewed. • The CM Dashboard parameters were discussed, and departments were directed to take necessary steps to improve the indicators. 	<ul style="list-style-type: none"> • Excise Superintendent
19	PHE	<ul style="list-style-type: none"> • To resolve the matters between SDO, APDCL and SDO, PHE regarding the shifting of pipelines and the handing over of schemes at Jorhat and Golaghat. • SBM: Deputy CEO ZP, PNRD to take the list of CMSC block wise. • All schools within the jurisdiction that serve as election centers are to inspect and repair the bathrooms & water facilities by 31 December 2025. 	<ul style="list-style-type: none"> • EE. PHE, Inspector of Schools, DSWO • Deputy CEO ZP PNRD.
20	Power	<ul style="list-style-type: none"> • PM Suryaghar status inquired. Reason for pendency inquired by the Chairperson and it was informed that 	<ul style="list-style-type: none"> • CEO APDCL

		<ul style="list-style-type: none"> Chairperson asked to gear on the matter. Revenue collections discussed. Issue on the electrification works at Nehru Park discussed. The Chairperson asked APDCL to cooperate. 	
21	PNRD	<ul style="list-style-type: none"> NSAP Discussed. 15th Finance & MGNREGA matter discussed and chairperson not satisfied of works. Convergence schemes with PHE discussed. The Chairperson asked Dy. CEO ZP to gear up MGNREGA works in Titabar Development Block. Amrit Sarovar: Asked for explanation regarding the incomplete status of certain Amrit Sarovar works. The CM Dashboard parameters were discussed, and departments were directed to take necessary steps to improve the indicators. <p>ASRLM</p> <ul style="list-style-type: none"> SHG loans discussed. Regarding PMFME, the Chairperson asked to fix target block-wise. 	<ul style="list-style-type: none"> Dy. CEO ZP
22	Transformation & Development (Economics & Statistics Deptt.)	<ul style="list-style-type: none"> All spheres of works and their progresses discussed. Data collection going on. DDP preparation discussed and compliance report assured submit within 31 December 2025. The Chairperson asked to get ready for the upcoming census survey. 	<ul style="list-style-type: none"> DDES Economics & Statistics Deptt.
23	Welfare of Bodoland Deptt.	<ul style="list-style-type: none"> Not pertaining to Jorhat Dist. 	
24	Soil Conservation	<ul style="list-style-type: none"> Overall schematic review conducted. Sluice Gate project discussed. Land development projects discussed as well. PMKSY reviewed. An Annual Action Plan shown and reviewed by Chairperson. 	<ul style="list-style-type: none"> Divisional Officer, Soil
25	Irrigation	<ul style="list-style-type: none"> Absent. Show-cause notice to be issued as directed by the DDC, Jorhat. 	<ul style="list-style-type: none"> EE. Irrigation
26	Tourism	<ul style="list-style-type: none"> Absent. No discussion. 	<ul style="list-style-type: none"> TDO
27	Health & Family Welfare	<ul style="list-style-type: none"> Line listing was inquired by the Chairperson. Break-up of the line listing data LAC wise to be provided to the Chairperson. ANC Registration data reviewed. The Chairperson insisted upon achieving 100% in 2nd trimester. Further, the Chairperson asked for a detailed report on septicemia, Child Deaths, IMR & MMR with substantial reasons. The CM Dashboard parameters were discussed, and departments were directed to take necessary steps to improve the indicators. To awareness of Jana Aushadhi Kendra schemes. 	<ul style="list-style-type: none"> All CDCs. ADC, Health, Joint Director of Health Services
28	District Employment Exchange	<ul style="list-style-type: none"> No Specific discussion. 	<ul style="list-style-type: none"> Asst. Director of Employment & ASDM Skill Development
29	PWD (R) Jorhat-Titabar-Dergaon	<ul style="list-style-type: none"> ROBs progress at Cinnamara & AT Road checked. All road construction works and its progress reviewed along with its targeted completion dates. It was subsequently advised to complete works within targeted dates. NA All roads shifting pipelines issues resolve with PIIE & MNP project. All schools within the jurisdiction that serve as election centers are to inspect and repair the approach roads by 31 December 2025. 	<ul style="list-style-type: none"> EE. PWD(R) Jorhat-Titabar-Dergaon

		<ul style="list-style-type: none"> The CM Dashboard parameters were discussed, and departments were directed to take necessary steps to improve the indicators. 	
	PWD (R) Teok-Mariani	<ul style="list-style-type: none"> SOPD-G works shall be completed by December' 2025. Road progress reviewed under all schemes. Road sanctioned under tea garden areas inquired and asked to complete it soon. On the inter departmental issue related with PHE, the Chairperson asked EE PHE to give the detailed plan to PWD Roads and work in cooperation. All schools within the jurisdiction that serve as election centers are to inspect and repair the approach roads by 31 December 2025. The CM Dashboard parameters were discussed, and departments were directed to take necessary steps to improve the indicators. 	<ul style="list-style-type: none"> EE. PWD (R) Teok-Mariani EE. PHE DFO, Jorhat, EE. PWD Roads Nazira Div., EE. PHE, CEO APDCL
30	DoHUA & T & CP	<p>DoHUA Upper Assam Division</p> <ul style="list-style-type: none"> Overall progress of all ongoing works discussed. Nehru Park irregularity matter asked. T&CP: Absent. Show-cause notice to be issued as directed by the DDC, Jorhat. 	<ul style="list-style-type: none"> EE. Upper Assam Division DoHUA EO concerned. Deputy Director, T&CP
31	Border Protection and Development Department	<ul style="list-style-type: none"> Not reviewed. 	<ul style="list-style-type: none"> ADC
32	Election Department	<ul style="list-style-type: none"> Upcoming Election matter discussued. All departments are requested to submit the employee details (regular and contractual) separately in hard copy along with soft copies to Election Office, Jorhat within 29th November 2025. PWD (Roads), PHE, and PWD (B & NH) are request to inspect the schools designated as election centers and carry out necessary repairs to roads, water supply, and buildings." 	
33	Finance Department	<ul style="list-style-type: none"> Not reviewed. 	<ul style="list-style-type: none"> Treasury officer and F&AO
34	Indigenous and Tribal faith and Cultural Department	<ul style="list-style-type: none"> Not reviewed. 	<ul style="list-style-type: none"> ADC
35	Information, Public Relations, Printing and Stationery Deptt.	<ul style="list-style-type: none"> Not reviewed. 	<ul style="list-style-type: none"> DIPRO
36	Information Technology Department	<ul style="list-style-type: none"> NIC, Jorhat assists IT related needs of the District Administration and has been actively providing its services. 	<ul style="list-style-type: none"> DIO
37	Forest	<ul style="list-style-type: none"> Regular reviewed not specific. 	<ul style="list-style-type: none"> DFO
38	Hill Areas	<ul style="list-style-type: none"> Not pertaining to the district 	
39	Tribal Affairs (Plains)	<ul style="list-style-type: none"> Not reviewed. 	
40	Revenue and Disaster Management	<ul style="list-style-type: none"> ADC Revenue smoothly looking after the matters with diligence and with the motto of zero tolerance on corruption. 	<ul style="list-style-type: none"> ADC Revenue
41	Social Justice and Empowerment Department	<ul style="list-style-type: none"> Not reviewed. 	<ul style="list-style-type: none"> CEO ZP
42	Welfare of Minorities and	<ul style="list-style-type: none"> Respective ADC in charge looks after the affairs related to 	<ul style="list-style-type: none"> ADC

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Development Department	the department. Activities geared up and proper streamlining taking place.	
43 Sports & Youth Welfare (Dist. Sports Office)	<ul style="list-style-type: none"> Brief review on the sports activities at various levels discussed. DSO to contact AEE concerned for nearly completed Bapuji Stadium work by PWD Building and handing taking from PWD (B & NH). 	<ul style="list-style-type: none"> DSO
44 Home & Passport	The matter is not directly related to district.	
45 Political		
46 General Administration	<ul style="list-style-type: none"> Construction works of Integrated DC Office at Cinnamara reviewed with PWD EE. 	<ul style="list-style-type: none"> PWD EE.
47 Parliamentary Affairs	<ul style="list-style-type: none"> Not pertaining to the district. 	
48 Personnel		
49 Administrative Reforms, Training Pension & Public Grievances.	<ul style="list-style-type: none"> No schemes pertaining to the district. 	
50 Act East Policy Affairs deptt.	<ul style="list-style-type: none"> Deptt. does not pertain to district. 	
51 Judicial Deptt.	<ul style="list-style-type: none"> Construction and reconstruction works are going on. 	
52 Education-Higher	<ul style="list-style-type: none"> No specific discussion. 	
53 Medical Edu & Research	<ul style="list-style-type: none"> No specific discussion. 	
54 Cultural Affairs	<ul style="list-style-type: none"> No specific discussion. 	
55 Skill, Employment & Entrepreneurship	<ul style="list-style-type: none"> Training progresses discussed. New training initiatives discussed. 	ASDM.
56 Legislative	<ul style="list-style-type: none"> Not pertaining to Jorhat district. 	

The Meeting ended with vote of thanks from the Chair.

Rony
District Development Commissioner,
Jorhat

Memo No: DCP/2162/2023-DCP-JRT-(A)

Copy to:

1. The Deputy Director (DCP), T&D Deptt., Dispur, Guwahati for kind information.
2. All concerned members for kind information.

Rony
District Development Commissioner,
Jorhat