

MINUTES OF DDC MEETING OF TEOK CO-DISTRICT FOR THE MONTH OF MAY' 2026

Subject	Minutes of the Meeting of CO-DISTRICT DEVELOPMENT COMMITTEE, TEOK
Date & Time	08/05/2026 & 11:00 AM
Venue	Conference Hall of Co-District Commissioner's Office, Teok
Participants	Annexure-1.1

The meeting was chaired by **SRI MOGEN NARAH, ACS, CO-DISTRICT COMMISSIONER, TEOK.**
 The Chairperson greeted and welcomed all the members of **Co-District Development Committee, Teok** and immediately asked all HODs/Nodal Officers of works departments to complete all pending schemes as soon as possible.

After threadbare discussions, the following assessments, instructions and decisions were arrived at:

Sl. No	Administrative Department	Decision/ Actions to be taken.	Agency Responsible
1	Agriculture Deptt.	<ul style="list-style-type: none"> • Farmer Registry: Achievement status observed to be stagnant. Appropriate action to be taken. • Paddy Procurement: Status reviewed. The chairperson instructed to achieve the balance target by next CDDC Meeting. • HMNEH: The Chairperson asked to link horticulture demand & supply and increase demand by synchronizing. • Additionally, the Chairperson asked the Nodal Officer of Agri. Deptt. to target plan Teok as a flower producing hub as there already is a growing demand for decorative/gifting flowers. • The Chairperson encouraged Maize cultivation for commercial purposes as well. • The Chairperson suggested encouraging cultivation of all season tomato with extending special technical knowledge oriented assistance to the prospective farmers. 	<ul style="list-style-type: none"> • DAO & Nodal Officer, concerned ADOs.
2	Women & Child Development Department (Social Welfare)	<ul style="list-style-type: none"> • CDPOs and Supervisors concerned are instructed to go for field visits. They are also needed to check for pilferages, if any and report such issues immediately. Further, they are also instructed to meet with parents of students personally at Anganwadi Centres and explain district plan. • SAM & MAM growth monitoring data reviewed. • MAWCs status reviewed. • PMMVY data reviewed. 	<ul style="list-style-type: none"> • Nodal Officers/ Concerned CDPOs
3	Animal Husbandry & Veterinary Department	<ul style="list-style-type: none"> • FMD and other vaccinations going on currently. • A few achievements concerning goatery shared. 	<ul style="list-style-type: none"> • DVO/ Concerned Nodal Officer.
4	DICC	<ul style="list-style-type: none"> • All the work progress under PMEGP, PMFME, PM Vishwakarma are reviewed. • PMFME is on more focus now as reported. • The Chairperson instructed to follow up on PMEGP and asked to submit success stories alongwith photographs by next CDDC Meeting. • CMAAA 1.0 & 2.0 discussed. 	<ul style="list-style-type: none"> • GM DICC & Nodal Officer, DICC
5	Handloom & Textiles	<ul style="list-style-type: none"> • The Chairperson emphasized on drives against power loom gamusas coupled with awareness on selling locally made handloom gamusas. 	<ul style="list-style-type: none"> • Nodal Officer, H&T
	Sericulture	<ul style="list-style-type: none"> • Currently mulberry rearing works ongoing and as briefly discussed. 	<ul style="list-style-type: none"> • Nodal Officer, Sericulture
6	Fishery	<ul style="list-style-type: none"> • Beel Development under ADB discussed. Currently, tenders have been floated by ARIAS (Society). • PMMSY discussed in brief. 	<ul style="list-style-type: none"> • Concerned FDO
7	Water Resource	<ul style="list-style-type: none"> • EE/Nodal Officer remained absent. Explanation for absence to be submitted. 	<ul style="list-style-type: none"> • Nodal, Water Resource
8	PWD Building	<ul style="list-style-type: none"> • Jagannath Community Centre works reviewed. • All school construction works reviewed. Work progress at Mohbandha TE was found substantially low. The Chairperson instructed Nodal Officer to ensure up to the 	<ul style="list-style-type: none"> • PWD(B&NH)- Nodal Officer

		<ul style="list-style-type: none"> mark progress by next CDDC Meeting. Other works briefly reviewed. 	
9	FPD & CA (Supply)	<ul style="list-style-type: none"> Lifting & Distribution status inquired. No storage issues regarding paddy procurement reported. 	<ul style="list-style-type: none"> Nodal Officer, FPD & CA
10	Excise	<ul style="list-style-type: none"> Revenue generations/collections for previous month discussed. Illicit liquor to be checked completely. 	<ul style="list-style-type: none"> Excise Nodal Officer
12	PHE	<ul style="list-style-type: none"> JJM works reviewed. Regarding PWSS dysfunctional scheme with transformer issue, the Chairperson asked SDO to write to APDCL. On compost pit issue, the Chairperson asked to write it to concerned BDOs. Ongoing SBM works reviewed. 	<ul style="list-style-type: none"> Nodal Officer, PHE.
13	PNRD	<ul style="list-style-type: none"> PMAY-G: <ol style="list-style-type: none"> Progress reviewed. Any NOC issues in Tea Garden Areas in particular context of PMAY-G must be immediately flagged. Follow up mechanism to be devised and executed for completion of Houses as soon as possible. Asked BDOs to ensure proper utilization of PMAY-G fund. Further, regarding the technical issue on PMAY-G concerning the jurisdiction of blocks after delimitation of Blocks, asked BDO, East Teok Block to immediately write to the Department. MGNREGA: eKYC to be increased up to 97-98% by next CDDC Meeting. 15th Finance: Works reviewed, progress checked. MAWC: BDO's are instructed to review MAWCs and submit reports to CDC, Teok. The Chairperson asked both BDOs to meet up with all GP Secretaries and give them timelines for completion of all works under 15th Finance. AEs and JEs also to be followed up. This strategy must also be maintained to secure better work progress in other works of other schemes. Implementation of Asom Darshan (Upasanasthalis) for FY 2025-26: Both BDOs must get Plan & Estimates prepared for their concerned upasanasthalis for ₹ 1.50 Lakh only and submit the same along with Non Duplicity Certificates and Tech. & Financial Feasibility Reports to DCP Cell before execution of the said schemes. Further, they must ensure drawing of the schematic funds distributed via cheques in the Bank Account of the concerned Construction Committee. Constn. Committee accounts to be opened immediately if not opened yet. 	<ul style="list-style-type: none"> BDO East Teok Dev. Block
	NWJ Dev. Block	<ul style="list-style-type: none"> Reviewed along similar lines as East Teok Dev. Block. Same instructions to be followed as for East Teok Dev. Block since both Blocks jointly reviewed. 	<ul style="list-style-type: none"> BDO NWJ Dev. Block
14	Soil Conservation	<ul style="list-style-type: none"> One new scheme has been taken up which is river protection work of Meleng River. 	<ul style="list-style-type: none"> Nodal Officer
15	Irrigation	<ul style="list-style-type: none"> Briefly reviewed the works under progress. Asked to bring photographs in next CDDC Meeting. 	<ul style="list-style-type: none"> Nodal Officer, Irrigation
16	Health & Family Welfare	<ul style="list-style-type: none"> ANC registration data reviewed. Severe Anaemia data discussed. Precautionary measures discussed. Maternal Deaths discussed. Greater effort is required to avoid such an untoward case. 	<ul style="list-style-type: none"> Nodal Officers of Health Dept.
17	PWD (R) Teok-Mariani	<ul style="list-style-type: none"> The Chairperson instructed to ensure completion of all incomplete works. The Chairperson informed that he shall personally visit some of the work sites. All works briefly reviewed. 	<ul style="list-style-type: none"> EE. PWD (R) Teok-Mariani
18	Sports	<ul style="list-style-type: none"> All sports activities taken during the last one month 	<ul style="list-style-type: none"> Nodal Officer,

		discussed.	Sports Deptt.
19	DoHUA (Teok MB)	<ul style="list-style-type: none"> • Currently, preparations are underway for the next tournaments to be held in July. • Implementation of Asom Darshan (Upasanasthalis) for FY 2025-26: EO must get Plan & Estimate prepared for their concerned upasanasthali for ₹ 1.50 Lakh only and submit the same along with Non Duplicity Certificates and Tech. & Financial Feasibility Report to DCP Cell before execution of the said scheme/s. Further, he/she must ensure drawing of the schematic fund distributed via cheque/s in the Bank Account of the concerned Construction Committee. Constn. Committee account to be opened immediately, if not opened yet. • The Chairperson stressed on garbage management system. Awareness activities to be conducted. Garbage segregation and segregated waste collection to be categorically focused. • Tax and Revenue collections discussed. 	<ul style="list-style-type: none"> • Executive Officer, Teok Municipal Board

NOTE: The Chairperson insisted on the presence of HODs/Nodal Officers in every CDDC Meeting without fail. Any unavoidable contingent situation should be communicated in black and white in advance granting of which shall be at the discretion of the Chairperson.

The Meeting ended with vote of thanks from the Chair.



Co-District Commissioner,
Teok Co-District

Memo No: DCP/TDC/2/2025/ -(A)

Copy to:

1. The Secretary to the Govt. of Assam, T&D Deptt., for favour of kind information.
2. The CEO ZP, Jorhat, for kind information and necessary action.
3. The DDC, Jorhat, for favour of kind information.
4. The HODs of the concerned deptts., for kind information and necessary action.
5. The PA to District Commissioner, Jorhat, for kind information of DC.



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Teok Co-District