

MINUTES OF THE Co-DDC MEETING HELD ON 24/12/2024 AT THE CONFERENCE HALL OF O/O THE CDC, TITABOR

Subject	Co-District Development Committee meeting for the month of December 2024 under Titabor Co-District
Date & Time	24/12/2024
Venue	Conference Hall, O/o the CDC, Titabor
Participants	Annexure- 1.1
Absentees	Annexure- 1.2

The meeting was chaired by Smti. Bipanchi Dutta, ACS, Co-District Commissioner, Titabor. The Chair greeted and welcomed all the members of the Co-District Development Committee, Titabor, and initiated the discussion.

After threadbare discussions, the following instructions and decisions were arrived at:

Name of Department	Issue discussed and action taken	Action to be taken by
1. PHED, Titabor	<ul style="list-style-type: none"> The ongoing schemes under PHE department such as JJM and FHTCs were reviewed. The Chair requested the department to liaise with EO, Titabor MB regarding the Greater Titabor Zone 1 & Zone 2 water supply scheme under Titabor town. The Chair requested the department to liaise with PWD (TR) during Asom Mala and other road construction/repair activities for uninterrupted water supply to households. 	<ol style="list-style-type: none"> AEE, PHE, Titabor AEE, PWD(TR), Titabor EO, Titabor MB
2. PWD (Building), Titabor	<ul style="list-style-type: none"> The Chair requested the department to complete the ongoing construction activities as per scheduled timeline. The ongoing works of the academic building of Sericulture College & Hostels (for both girls & boys), workshop & tech-lab of ITI Titabor to be monitored and completed within the stipulated time. 	<ol style="list-style-type: none"> AEE & JE, PWD(Building), Titabor
3. APDCL, Titabor	<ul style="list-style-type: none"> The Chair appreciated the works of the department during the flood season. The Department elaborated the 	<ol style="list-style-type: none"> Deputy Manager, APDCL, Titabor Electrical Sub Division

	<p>house about the ongoing works under the department.</p> <ul style="list-style-type: none"> Shut downs to be informed in the whatsapp group of Titabor Administration 	
4. SDM & HO, Titabor	<ul style="list-style-type: none"> The Chair reviewed the ANC registrations. The SDM & HO, Titabor briefed the house about the status of immunization, status of night delivery and other ongoing works under the Department. The Chair requested SDM & HO, Titabor to specially monitor and review the pockets where parameters are not satisfactory and focus on such low performing parameters through continuous reviews and monitoring. Ensure 100% wage compensation for pregnant women in Tea Garden areas and take up issues of pending Aadhaar seeding on urgent basis. Mark a copy of all death audits to the undersigned. Monitor regular attendance in all BPHCs, CHCs, PHCs, MPHCs etc. 	<ol style="list-style-type: none"> SDM&HO, Titabor BPHC / Baghchung BPHC Labour Inspector, Titabor
5. Agriculture	<ul style="list-style-type: none"> The SDAO, Titabor, briefed the house about the ongoing schemes like PM KISAN, PM Fasal Bima Yojana, Paddy Procurement, PM Krishi Sinchayee Yojana, National Mission on Edible Oil and Oilseed. The Chair requested for following up of e-KYC related issues and self-registration of farmers for PM KISAN. The issue of pending ABPS to be taken up urgently. The Chair requested for providing necessary support to the farmers claiming insurance under PM Fasal Bima Yojana. The Chair requested for awareness programmes by the department to motivate the farmers for cultivation of Oil Palms in Titabor. Paddy procurement drives to be continued to achieve the target. 	<ol style="list-style-type: none"> SDAO, Titabor

6. Sericulture	<ul style="list-style-type: none"> The Department briefed the house about the ongoing works under the department. 	
7. PNRD	<ul style="list-style-type: none"> The BDO, Titabor and Baghchung briefed the house pertaining the ongoing schemes and works under their respective department. The Chair requested for continuous monitoring of PMAYG houses and ensuring timely completion of the same. The Chair requested for monitoring of MGNREGA schemes and informed that there should no delayed payments. 	1. BDO, Titabor /East Teok/ East Jorhat Development Block
8. ICDS, Titabor	<ul style="list-style-type: none"> The Chair reviewed the work progress of Model Anganwadi Centres and requested for completion of the same within the stipulated time period. 	1. CDPO, Titabor 2. BDO Titabor and BDO East Teok
9. PWD(TR), Titabor	<ul style="list-style-type: none"> The Chair reviewed the ongoing construction/repair activities under schemes like Asom Mala, Mukhya Mantrir Paki Path Nirman Achani, Mukhya Mantrir Nagariya Pakipath Nirman Achani, Mukhya Mantrir Unnoto Pakipath Nirman Achani. The Chair requested the department to provide necessary signage and protection at their construction sites/roads like Dhodar Ali, Na Ali, Titabor Borholla connecting Road etc. to avoid road accidents. The chair requested the Department to liaison with PHED during road construction /repair activity for uninterrupted water supply to the households along with smooth road construction activity specially in the area stretching 300 m from Teliapatti to Chungi. 	1. AEE, PHE, Titabor 2. AEE, PWD(TR), Titabor
10. Soil Conservation	<ul style="list-style-type: none"> The Chair discussed about erosion and siltation issues of Terimeri river in Bekajan area and requested the department to come up with possible measures to resolve the issue. 	1. Range Officer, Titabor Range
11. Veterinary	<ul style="list-style-type: none"> The i/c SDVO, Titabor elaborated the house about the ongoing works under the department like the vaccination of cattle and other domestic animals, helpline number 	1. i/c SDVO, Titabor

	<p>for home treatment of the domestic animals.</p> <ul style="list-style-type: none"> The Chair requested the department to take up the matter of movement of cows and other domestic animals in the town area. 	
12. EO, Municipal Board, Titabor	<ul style="list-style-type: none"> The Chair requested EO Titabor to take initiative to form a Model Ward under Titabor MB. EO, Titabor to take up the parking issue in the town area and streamline the same. Door to door garbage collection vehicle to have a music/sound so that people are aware of the arrival of the vehicle. 	1. EO, Titabor MB
13. BEEO, Titabor & Baghchung	<ul style="list-style-type: none"> CDC, Titabor, requested the BEEOs to review the schools falling in B,C,D Grade category during the last Gunotsav and devise interventions at the field level with the CRCCs to improve the grades in the next Gunotsav. 	1. BEEO, Titabor and Baghchung
14. Irrigation, Titabor	<ul style="list-style-type: none"> The chair enquired about the status of functional drip & sprinkler irrigation system and requested to provide the data in the next review meeting. 	1. AEE, Irrigation, Titabor
15. Water resource, Titabor	<ul style="list-style-type: none"> No specific discussion. 	
16. Forest Department	<ul style="list-style-type: none"> No specific discussion. 	

The meeting ended with a vote of thanks from the Chair.

Co-District Commissioner

Titabor

Memo No. TND-49/6/2024-T&D-CD(TIT)

Date: 07/01/2025

Copy to:

- The District Commissioner, Jorhat for favour of kind information.
- All the Executive Magistrate, Titabor for information and necessary action.
- All Head of Department, Titabor Co-District for information and necessary action.

4. The Junior Development Officer, T&D Branch, Titabor for information and necessary action.

(e-signed)

Co-District Commissioner

Titabor