

MINUTES OF DDC MEETING OF TEOK CO-DISTRICT FOR THE MONTH OF JULY’ 2026

Subject	Minutes of the Meeting of CO-DISTRICT DEVELOPMENT COMMITTEE, TEOK
Date & Time	10/07/2026 & 10:30 AM
Venue	Conference Hall of Co-District Commissioner’s Office, Teok
Participants	Annexure-1.1

The meeting was chaired by **SRI MOGEN NARAH, ACS, CO-DISTRICT COMMISSIONER, TEOK.** The Chairperson greeted and welcomed all the members of **Co-District Development Committee, Teok** and immediately asked all HODs/Nodal Officers to work on waste disposal mechanisms and propagate the idea in whichever ways possible.

After threadbare discussions, the following assessments, instructions and decisions were arrived at:

Sl. No	Administrative Department	Decision/ Actions to be taken.	Agency Responsible
1	Agriculture Deptt.	• Farmer Registry: Farmers registered under AgriStack is observed as 87.01% as on date and delay in achieving 100% due to pending land mutation process . Appropriate action to be taken. • PMFBY: Enrolment for PMFBY Kharif 2026 Started from 1st July 2026 is observed as 32 on date. • As per data for PMFBY Rabi 2026, Crop Cutting Experiment for Potato, Summer Paddy and Mustard has been completed. • PM-KISAN: Quadrimester - wise Instalment released –23nd (in nos.) achieved 89.33%. • Also, Paddy procurement percentage observed as 100% completed. • A new campaign named “ KHET BACHAO ABHIYAN has been started from 2nd June onwards and circle-wise activities are observed. • Awareness on Natural Farming by adapting sustainable farming practices, Integrated Pest and Nutrient Management Practices, Awareness on Soil Health Card are discussed. • Benefits of Crop Rotation and green manuring crops were discussed. • Oil palm plantation drives has been carried out in different ADO circles and its success stories are observed and discussed.	• DAO & concerned ADOs.
2	Women & Child Development Department (Social Welfare)	• SAM & MAM data are reviewed. • Special emphasis given on SAM data and instructions were given for awareness of the guardian regarding nutrition, exercise, habits etc via conduction of meetings. • Sector wise home visits are essential for the actual progress and refer to the NRC as per requirement. • HCM data and pictures are observed. • PMMVY data reviewed and target is not achieved yet. • Model AWC status observed. • Awareness programme regarding nutritional intake of pregnant women and child to be organized periodically. • Aadhaar enrollment not exclusively met. Must complete them by next CDDC. • CDPO North West Block evades CDDC meetings by sending representatives as observed and remarked by CCDC without prior intimation. CDPOs must be present in all the CDDC meetings and CDPO North West Block must give in writing an explanation for being absent in the meetings continuously.	• BDOs concerned • Nodal Officers/ Concerned CDPOs
3	Animal Husbandry & Veterinary Department	• Nodal Officer briefed the committee of all the immunization programmes under AH & Veterinary deptt. • Various data regarding artificial insemination, animals treated, calf born,deworm etc are observed and discussed. • FMB Vaccination drive is complted and achieved 100%. • Mobile Vehicle Unit (MVU) activities and reports reviewed.	• DVO/ Concerned Nodal Officer.

4	DICC	• All the work progress under PMEGP, PMFMF, PM Vishwakarma are reviewed. Successfully running businesses are observed. • Success stories of the CMAAA 1.0 are observed and. • The batch wise entrepreneurship development programme of CMAAA 2.0 beneficiary are going on from 8th July onwards. • Sector wise EDP training status are observed. • Progress on UDYAM registration and future plans are discussed.	• GM DICC & Nodal Officer, DICC
5	Handloom & Textiles	• The Chairperson emphasizes on continuous drive against the powerloom Gamusas. • Standrad size of the Gamosa as per Handloom act are discussed. Also, the difference between machine made and hand weaven are discussed and awareness among the people are to be initiated regularly. • Verification of genuine weavers and distribution of weaving materials are to be monitored thoroughly. • The data related to different schemes such as Swanirbharnaari,PMJJBY,Weaver Mudra Yojna are discussed. • A new initiative of weaving culture development by engaging women in schools and encouraging students are to be proposed by the chairperson and necessary steps to be followed. • The Chairperson insisted upon developing a model weaving village. Nodal Officer must take initiative.	• Nodal Officer, H&T
6	Sericulture	• The Chairperson insisted the Nodal officer to encourage farmers into rearing of mulberry and Eri. Further diversified production activities is also to be encouraged. • High potential hybrid eri plant are discussed. • The importance of Eri produced items such as tie, shawl etc international market are discussed and necessary steps to be taken.	• Nodal Officer, Sericulture
7	Fishery	• The Chairperson briefly reviewed the activities of Fishery deptt. • The cultivation of Magur and Shingi fish are discussed. • Also took cognizance of the developments under ADB project of Beel Development. Amlakhi beel project is not started due to land issue. • The Nodal Officer informed that certain beneficiaries under PMMSY wants fund in advance. Since this is reported to be beyond Norms, hence around 6 nos. will be surrendered.	• Concerned FDO
8	Water Resource	• The schemes under NDMF are reviewed. • The works under PDNA (NDRF) are to be completed in stipulated timeframe. • Different works such as augmentation and re-channelization are reviewed.	• Nodal, Water Resource
9	PWD Building	• Briefly reviewed the ongoing works. • Works under NESID-OTRI such as Kakojan Boy’s HS and Sarojini Devi HS work is going on and needs to be completed within time. • Jagannath Community and skill centre at Sarusarai and Mohbandha T.E. to be completed within stipulated timeframe.	• PWD(B&NH)- Nodal Officer
10	FPD & CA (Supply)	• Distribution status and price of essential goods inquired. • Discussed about constitution of District Level Task Force for price monitoring and their activities. • Requirement of farmers application for the crops allocation are discussed.	• Nodal Officer, FPD &CA
11	Excise	• The data of newly licensed and total shops under Teok Excise circle is observed. • Revenue generations/collections for previous month	• Excise Nodal. Officer

			discussed and growth percentage is observed as 48.99%. - Also, in inspection in licensed shops and enforcement drives as per the new guidelines are carried out at different locations and its images are observed. - The chairperson asked for more frequent drives against illicit liquor in the area effectively.	
12	Transport		- Monitored all the data regarding revenue collection, accident cases etc. - Discussion regarding spot counseling to the young driver or riders and if necessary inform the guardian through official letter in case of rush driving or disobeying traffic rules.	Nodal Officer, DTO.
13	PHE		- The Chairperson reviewed statuses of works briefly. - Necessary awareness programmes on tariff collection, operation and maintenance of assets have been conducted, and the progress of JJM works is being monitored. - The nodal person emphasized on panchayat level awareness programme for household to be organized for solid waste management and how to segregate dry and wet waste in proper manner. - Construction of dumping grounds, CCP, SMSC at Health centers are discussed.	Nodal Officer, PHE.
14	PNRD	East Teok Dev. Block	MAWC: BDO must hold meeting with the Chairman of the Cosntn. Committees of the MAWCs along with the CDPOs concerned to expedite the construction works. - PMAY-G: progress reviewed. Technical issue not yet resolved as reported. e-KYC upgradation still not not completed. - Discussions regarding the schemes under Axom-Darshhan Upashanathali are discussed. - All SOPD works under Planning (T&D Deptt) with Block as Implementing Agency/BDO’s Chairmanship reviewed with physical and financial progress data.	BDO East Teok Dev. Block
		NWJ Dev. Block	MAWC: BDO must hold meeting with the Chairman of the Cosntn. Committees of the MAWCs along with the CDPOs concerned to expedite the construction works. - Reviewed along similar lines as East Teok Dev. Block. - Same instruction as for East Teok Dev. Block.	BDO NWJ Dev. Block
15	Soil Conservation		- Construction reports of the river protection work of Meleng river at Natun Meleng is reviewed. The work has been completed. - The Chairperson asked for proper survey for the requirement in future projects and two proposed projects has been discussed. Panchayat level awareness programme regarding conservation of rain water and soil conservation are to be orgarnised.	Nodal Officer
16	Irrigation		- Briefly reviewed the works under progress. - Details of recently completed and ongoing projects of SOPD-G in different points were discussed. - Different proposed schemes with regards to the highly potential beels are discussed.	Nodal Officer, Irrigation
17	Health & Family Welfare		- ANC registration data discussed. - Infant mortality and maternal mortality matter discussed.	Nodal Officers of Health Dept.
18	PWD (R) Teok-Mariani		- The Chairperson instructed the AEE PWD Roads Teok Mariani Div. to ensure all near completion schemes to be completed by immediately. - All works briefly reviewed the works of the previous financial years to be completed within this month and asked to take action for the same.	AEE. PWD (R) Teok-Mariani
19	Sports		- Inter school football competition are successfully completed and viewed the photographs. - An indoor stadium is required for the activities such as yoga, gymnastics and indoor sports. - On the occasion of International Yoga day, a programme on	Nodal Officer, Sports Deptt.

		yoga was organized. The images are observed.	
20	DoHUA (Teok MB)	• Brief review of all the activities and works conducted. • The Remaining works under Axom Darshan-Upashanasthali are also discussed. • The Chairperson instructed to prioritize cleanliness and ensure cleared sewerage to avoid overflows. • The Chairperson stressed on building awareness and ownership of the town area by all the stakeholders. Segregated waste disposal to be encouraged both among households and the vendors/all business houses. • Separate dustbins for dry and wet wages to be facilitated wherever possible.	• Executive Officer, Teok Municipal Board

The Meeting ended with vote of thanks from the Chair.

Digitally signed by
MOGEN NARAH
Date: 27-07-2026
17:52:16
**Co-District Commissioner,
Teok Co-District**

Memo No: DCP/203/2026-T&D-CD(TK)-(A)

Copy to:

1. The Secretary to the Govt. of Assam, T&D Deptt., for kind information and necessary action.
2. The CEO ZP, Jorhat, for kind information and necessary action.
3. The DDC, Jorhat/ADC (DCP), Jorhat, for kind information.
4. The HODs of the concerned deptts., for kind information and necessary action.
5. The PA to District Commissioner, Jorhat, for kind information of DC.

e-Signed
**Co-District Commissioner,
Teok Co-District**