With reference to the official correspondence dated 18th April, 2023, received from Principal Secretary, Government of Assam, Transformation & Development Department regarding non reflection of DDC Meeting Minutes on the District Web Portal of Jorhat, the matter has been assessed and carefully scrutinized. In this context, the findings on the months with discrepancies have been enlisted below:

SI No.	Year	Missing Months	Explanation	Reasons, if any
1	2021	October/November	No DDC Meeting was held	Due to urgent occupation of relevant Administrative Officials throughout the month.
2	2022	September	DDC Meeting for September was jointly held October 20 <sup>th</sup> , 2022.	Do-
3	2023	January	No DDC Meeting was held.	Do-

Thus, it is hereby notified via this acknowledgement for the convenience of all that due to various administrative urgencies DDC Meetings for the periods October/November, 2021; September, 2022 and January, 2023, either could not be held or jointly held later, thereby, subsequently resulting in non uploading of DDC minutes in the district web portal of Jorhat.

District Development Commissioner

Jorhat